

**TOWN OF WILLIAMSTOWN
SELECTBOARD MEETING MINUTES
APRIL 11, 2016 – 7:00 p.m.
WILLIAMSTOWN MIDDLE/HIGH SCHOOL LIBRARY**

PRESENT: Larry Hebert, Matt Rouleau, Scott Vaillancourt, Francis Covey and Ed McGlynn

Meeting called to order 7:00 p.m.

Set the Agenda – Matt Rouleau made motion to add Health Officer's Report and Executive Session for Personnel Issue to the agenda. Scott Vaillancourt second. So moved.

Selectboard Announcements – Scott stated good to have Ed back.

Public Announcements – Rama Schneider announced that there would be a Northfield/Williamstown merger committee meeting on April 19th at 6:00 at the Public Safety Building.

Review and Approval of the Minutes – Matt Rouleau made motion to approve 3/16/16 Selectboard Meeting Minutes. Scott Vaillancourt second. So moved.

Review and Approval of the Warrants – Scott Vaillancourt made motion to approve SB289 and Payroll Warrants 3/24/16 and 4/7/16. Matt Rouleau second. So moved.

Town Manager's Report – See Attached.

New Business:

Town Plan Hearing – Arthur Kramer stated nothing on Page 64 in regards to salvage yards. Margaret Phillips commented that it has been added as #8 on Page 64.

Rodney Graham asked if the town plan was in favor of solar. Matt stated that it was and that the concern was for esthetics on site. Solar Projects need to be sited well.

Matt Rouleau made motion to adopt the Town Plan with larger maps. Scott Vaillancourt second. So moved.

Health Officer's Report – Asbestos testing required for dismantling buildings. Radon Testing is very important. 86 People had Radon Testing done in their houses in Williamstown. 802-439-8550 is the telephone number Vermont Department of Health Radon Testing.

On behalf of the town the Selectboard thanked Mr. Kramer for his service.

Health Officer Appointment – Chis Wade gave a brief explanation of his background in health and public safety.

Scott Vaillancourt made motion to appoint Chris Wade as the Health Officer for the Town of Williamstown. Matt Rouleau second. So moved.

CVSWMD – Leesa Sterwart, General Manger, Fred Thumb, Chairman of CVSWMD and Town of Williamstown Newly Appointed Representative Jessica Martin. Fred gave a brief update on what is happening with CVSWD. Talking of establishing an advisory group to work on plan. Act 148 changes to solid waste and how this is affecting the district.

DOREEN CHAMBERS – WILLIAMSTOWN HISTORIC DISTRICT – Updated the Selectboard on the status of the historic marker. Revised text was received today and Jackie will forward on to Selectboard for their review.

MOOSE LIQUOR LICENSE – Francis Covey made motion to approve the Moose liquor licenses. Matt Rouleau second. So moved.

GREEN MOUNTAIN POWER MCGLYNN ROAD SOLAR PROJECT – SE Landscaping Group gave an update on landscaping plan. Larry Hebert stated that Dust Mitigation Plan and traffic control sign package needs to be established. Has Beadet's issue with the telephone pole been dealt with? Resale value of homes in the area is a concern.

TOWN MANAGER'S CONTRACT – Matt Rouleau made motion to accept Town Manager's Contract. Scott Vaillancourt second. So moved.

HEBERT ROAD CULVERT COST – Matt Rouleau made motion to accept Hebert’s Excavating’s cost for replacement of two culverts on Hebert Road of \$29,600.00 with additional cost of \$20,804.00 for culverts, waste block, and concrete and gravel materials. Scott second. So moved. Larry recused himself and left the room during discussion.

OLD BUSINESS:

Welcome to Williamstown Signs need to be replaced. Jackie Higgins to get price from Drex on signs.

Larry Hebert and Jackie Higgins to work on contracted price for materials from Northeast Materials for Hebert Road Rehab Project.

OPEN PUBLIC COMMENTS AND QUESTIONS:

Arthur Kramer asked what the status was for behind Town Offices. Town Manager stated that she had applied for a grant from the Downtown District for parking lot. Waiting on the status of that.

AROUND THE TABLE:

Scott Vaillancourt thanked the Planning Commission for all their hard work on the Town Plan. Matt also thanked the Planning Commission members.

EXECUTIVE SESSION:

Matt Rouleau made motion to enter Executive Session at 9:00. Francis Covey Second. So moved.

Matt Rouleau made motion to exit Executive Session at 9:36. Francis Covey Second. So moved.

Selectboard will have special Selectboard Meeting on 4/14/16 at 4:30 at the Town Office Building. To appoint interim Town Treasurer.

ADJOURN:

Matt Rouleau made motion to adjourn at 9:40 p.m. Scott Vaillancourt Second. So moved.

Respectfully Submitted,
Jacqueline Higgins

Larry Hebert

Matt Rouleau

Scott Vaillancourt

Francis Covey

Ed McGlynn

Town Of Williamstown
WILLIAMSTOWN SELECTBOARD MEETING
AGENDA

MONDAY, APRIL 11, 2016
SELECTOBARD MEETING 7:00 P.M.
WILLIAMSTOWN MIDDLE/HIGH LIBRARY

MEMBERS: **LARRY HEBERT**
 MATT ROULEAU
 SCOTT VAILLANCOURT
 ED MCGLYNN
 FRANCIS COVEY

TOWN MANAGER – JACQUELINE HIGGINS

SELECTBOARD MEETING

CALL TO ORDER: (1 MIN)
SET THE AGENDA: (1 MIN)
REVIEW OF OPEN PUBLIC COMMENT: (1 MIN)
SELECTBOARD ANNOUNCEMENTS: (5 MIN)
PUBLIC ANNOUNCEMENTS: (2 MIN)
REVIEW & APPROVAL MINUTES: (2 MIN)
REVIEW & APPROVAL WARRANTS: (3 MIN)
TOWN MANAGER REPORT: (5 MIN)

NEW BUSINESS: (10 MIN)

TOWN PLAN HEARING – PLANNING COMMISSION
 HEALTH OFFICER APPOINTMENT 7:15 P.M.
 CVSWD – 7:30 P.M.
 DOREEN CHAMBERS – WILLIAMSTOWN HISTORIC DISTRICT
 MOOSE LIQUOR LICENSE APPROVAL
 GREEN MOUNTAIN POWER – MCGLYNN ROAD SOLAR PROJECT
 MANAGER’S CONTRACT
 CULVERT REPLACEMENT ON HEBERT ROAD

OLD BUSINESS:

OPEN PUBLIC COMMENTS AND QUESTIONS: (3 MIN)

AROUND THE TABLE:

EXECUTIVE SESSION IF NEEDED – 1 V.S.A. § 313

ADJOURN

WILLIAMSTOWN SELECT BOARD MEETING

VISITOR'S SIGN IN FORM

Welcome to the 4/11/16

Select Board meeting.

Please sign on the space provided below.

NAME

ADDRESS

Jessica Martin	114 Henry Rd, Williamstown
Chris Wade	944 Ferno Rd, Williamstown
Rama Schneider	1614 Gilbert Rd, Williamstown
Margaret Phillips	48 Beckett St.
ARTHUR KIDMAN	2490 VT RTE 14
LEESA STEWART	CVSWMD
FRED THURMAN	CVSWMD.
Kathleen Lott	Hillside News
Rodney Galan	Williamstown

TOWN MANAGER'S REPORT
4/11/16
SELECTBOARD MEETING

Delinquent Tax Report – T: \$101,624.92, W: \$9,012.95, S: \$12,560.58

3/21/16 – 90% Engineering Complete Meeting with Aldrich and Elliott

Interim Loan through the Vermont State Revolving Loan Fund to pay for engineering of Sewer Project approved.

Easements have been completed for Sewer outflow pipe.

Property Transfer completed for Bonacorsi Property.

Application in for Drinking Water Asset Management Grant to update water system mapping and inventory assets is almost complete.

The Grader is still having issue with the regeneration burning off carbons. Coming today to take care of it.

People's United Bond Anticipation Note for sewer plant approved.

Earth Day – April 22nd – 2:00 p.m. Tire Clean up on Bador Road.

HIGHWAY –

Work completed in past two weeks.

Mud-season and grading

Work to be completed in next two weeks.

Grading and Mud-season repairs.

Gravel Pit work