

**Town Of Williamstown**  
**WILLIAMSTOWN SELECTBOARD MEETING**  
**AGENDA**

**MONDAY, JANUARY 9, 2017**  
**SELECTBOARD MEETING 7:00 P.M.**  
**WILLIAMSTOWN MIDDLE/HIGH SCHOOL LIBRARY**

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**MEMBERS:**           **LARRY HEBERT**  
                          **MATT ROULEAU**  
                          **SCOTT VAILLANCOURT**  
                          **ED MCGLYNN**  
                          **FRANCIS COVEY**

**TOWN MANAGER – JACQUELINE HIGGINS**

**SELECTBOARD MEETING**

**CALL TO ORDER: (1 MIN)**  
**SET THE AGENDA: (1 MIN)**  
**REVIEW OF OPEN PUBLIC COMMENT: (1 MIN)**  
**SELECTBOARD ANNOUNCEMENTS: (5 MIN)**  
**PUBLIC ANNOUNCEMENTS: (2 MIN)**  
**REVIEW & APPROVAL MINUTES: (2 MIN)**  
**REVIEW & APPROVAL WARRANTS: (3 MIN)**  
**TOWN MANAGER REPORT: (5 MIN)**

**NEW BUSINESS: (10 MIN)**  
                  **CVRPC – DAN CURRIER**  
                  **CVRPC – BONNIE WANINGER**

**OLD BUSINESS:**

**OPEN PUBLIC COMMENTS AND QUESTIONS: (3 MIN)**

**AROUND THE TABLE:**

**EXECUTIVE SESSION IF NEEDED – 1 V.S.A. § 313**

**ADJOURN**

January 5, 2017

Selectboard:

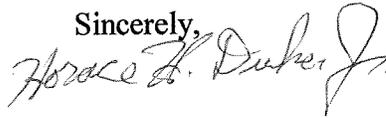
Today I finished my reconciliation of the checkbooks for November. Both automated transfers and transfers initiated by the Treasurer's office were confirmed with the respective Bank records.

The amounts of all Accounts Payable checks written matched exactly to the amounts on the Warrants. All deposits matched with their respective Bank's information. All of the cashed checks matched the respective Bank's information, the appropriate Town checkbook, and the Warrants.

The Treasurer's math was correct. The Treasurer's balances for all accounts agree with the respective Banks.

The Treasurer provided answers to all of my questions quickly and fully. Corroborating paperwork was easily located.

Sincerely,



Horace H. Duke Jr.  
Asst. Treasurer

Cc: Treasurer

## **TOWN MANAGER'S REPORT**

Delinquent Taxes \$208,839.74, Water \$14,488.40, Sewer \$20,172.93

Construction Meeting on Sewer Plant Project Wednesday  
January 11, 2017

23 Tax Sale notices for Delinquent Taxes and Water and Sewer  
going to Tax Sale Attorney end of week.

Working on Town Report

Water/Sewer Shut off notices going out the end of the week.

Fire Truck Accident – Pump almost repaired – Going to  
McLeods on Thursday repairs will take about a week.

### **HIGHWAY –**

Winter Maintenance

Equipment Upkeep