

WILLIAMSTOWN CEMETERY COMMISSION

June 22, 2017
Minutes

Present: John Perkins, CH, Matt Couillard, Susan Lyons, Orvil Lasell, Joe Mangan

The Meeting was called to order at 7:00 P.M.

Minutes: Minutes from the May 25, 2017 Meeting were reviewed and approved with corrections. Motion made by Matt C and 2nd by Orvil L. All approved and Motion carried

Budget Status Report: Presented and reviewed. John P. talked about the monies that would need to be transferred before the end of June. It looks like we have a balance left over of \$8,803.82 and I have drafted a letter to present to Jackie. Discussion followed and no decision made – put this on hold for now.

Warrants: Presented a warrant for supplies totally \$17.13 which was approved and signed.

Income: One burial done in West Hill for Alice Bond and monies received in the amount of \$425.00.

New Business:

John P. Survey on the cemeteries, new quotes received. The figures to approve for each cemetery are: \$3,575 for Village Cemetery, \$1,615 for West Hill and \$1,625 for East Hill, totally \$6,815.00. Looking at the budget ending 30 June 2017, we have a balance of \$8,803.82. I have a letter drafted to go to Jackie H., Town Mgr. regarding these funds. Do we need to transfer them to the Trustees of Public Funds?

Discussion followed regarding the wording of the letter and this was put on hold for now.

John P. The survey on the West Hill Cemetery shows that the burial sites are to go parallel to the wall. All agreed. Any further discussion on the cost of the survey for \$6,815.00? All present were in agreement. The contract was signed by John P., CH and will be mailed directly to Sunwise Surveying, Lisa Ginett. We should also talk about straightening and cleaning the stones in all the cemeteries.

Orvil L. We should start a program to clean and straighten stones on a rotating basis in each cemetery.

Matt C. Can even the marble stones be cleaned?

Joe M. I have something to clean both.

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Discussion followed. Is there water available in any of the cemeteries? Village, maybe, East and West Hill, no. Joe can clean the stones for \$10.00 each and we can do 30 or more per year. The consensus was – Yes – start a yearly program and to straighten stones also at \$40.00 each for 40 monuments to be done this year and start in the West Hill Cemetery. Joe will meet with John P. at some point and decide which stones to do this year.

John P. We did have a complaint from Sue Holden regarding her family's lots. The letter was read. Joe has dealt with this on his end also. Jeannine Murphy also called regarding her family lot. I will be getting a price from Granite Industries of VT (GIV) on the Charles H. Woolcut stone in Village that we have talked about replacing.

John P. Do we have a report from Joe M. on the cemeteries?

Joe M. I have a grave opening for Donald Perusse on July 7th. The rain has made it hard to keep up with the mowing. Village was mowed on Monday – but could have been done on Saturday.

John P. I heard that Gary Storrs sister passed away out West and part of the ashes are to be buried here eventually. They will probably go on the Poncho and Eleanor Storrs lot.

Susan L. I have completed the copying of the cards for all three cemeteries, however, the cards for both East Hill & West Hill are not complete and further work is needed. Finding loose papers related to burials that I am trying to coordinate. I am also trying to locate a book of missing deeds. I have also found in the Village more veterans that need flags. One was a WWII veteran and one was a Korea War veteran.

Discussion followed regarding the flag holders.

John P. We are out of the WWII veteran flag holders. I will order 5 more.

John P. O.K. getting back to the letter to Jackie H. regarding the money left over in the budget.

Orvil L. We can say that there is a contract we have signed for work to be completed and need to use the monies out of this year's budget – or – transfer this amount to the Trustees of Public Funds.

John P. I will talk to Jackie H. about this. Any other business?

Matt C. I was in the East Hill Cemetery recently and on the road in the back there are trees that need to be trimmed.

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Joe M. This is something I can do, probably closer to Fall.

John P. Any other business? None - -

Matt C. Move to adjourn – 2nd by Orvil L.

MEETING ADJOURNED AT 7:55 P.M.

NEXT MEETING: July 27, 2017
