

Town of Williamstown, Vermont
Notice of Intent - Development
 (To be filled out by the applicant and submitted to the Administrative Officer)

Note: As used in this Notice the term "Development" includes the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any building or structure; any mining, excavation or landfill; or any other change in use of any building or other structure or land or extension of use of land.

This notice is to be used to notify the Town of work pursuant to the Williamstown Flood Hazard Area Bylaws.

Owner of Record	Name and Mailing Address:	
	Telephone Number:	
Location of Parcel to be Developed	Parcel Tax ID (from Tax Bill):	
	Address (Road Name & Number):	
Agent (if any)	Name and Mailing Address:	
	Telephone Number:	

The undersigned hereby provides this notice as indicated above, to identify the location of proposed development giving the representations herein which the applicant swears to be true.

Signature of Applicant:		Date:
Mail or deliver the Notice to: Administrative Officer Town of Williamstown P.O. Box Williamstown, VT 05679	Received for Record: _____ 20_____ At _____ o'clock _____ Book _____ pgs _____ _____ _____ Attest _____ Town Clerk	

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To be filled out by Administrative Officer:		
Notice Received:		Notice Number:
		Date of Site visit:
Action by Administrative Officer	Applicant notified that a conditional use permit is required.	Date:
	Applicant notified that a conditional use permit is not required.	Date:
	Conditional use or a variance requires Board of Adjustment action. Referred to the Board of Adjustment.	Date:
	A major subdivision or a site plan requires Board of Adjustment approval as well as other permits and approvals. Referred to the Board of adjustment.	Date:
Administrative Officer:		Date:

Notes to Provider: State of Vermont permits may still be required. Contact the Permit Specialist, Agency of Natural Resources, Barre Office: (802) 476-0195

This notice will not be considered complete (and processed) until all necessary information has been provided.

Appeals of the Administrative Decision: Appeals to the Board of Adjustment or requests for the approval of the BOA must be heard in legally noticed hearings where the decision will be made based upon the specific findings and criteria established by State and Federal rules and regulations as well as the Williamstown bylaws. In most cases, it is also necessary to identify and notify all abutting landowners of the meeting. The regulations are available for review at the Office (24 VSA Chapter 117 §4465).