

WILLIAMSTOWN SELECTBOARD MEETING MINUTES

February 11, 2019 - 7:00 p.m.

WILLIAMSTOWN MIDDLE/HIGH SCHOOL LIBRARY

Present: Francis Covey, Matt Rouleau, and Scott Vaillancourt

Set the Agenda – Scott made motion to accept the agenda as written. Francis second. So moved.

Review Public Comments - None

SB Announcements – None

Public Announcements – None

Review and Approval of Minutes – Francis made motion to approve the 1/14/18 Select board Meeting Minutes. Scott Second. So moved.

Review and Approval of Warrants – Scott made motion to approve Payroll 1/20/19 and 2/3/19 SB861, 864, 865 and 866 Francis second. So moved.

Town Manager's Report – See Attached.

New Business –

Arthur Kramer – Civil War Memorial Stamp/Envelope – Civil War Monument has never been dedicated. The Stamp/Envelope will have original design. Had a meeting with the School Art Teacher. She will work with students on a design. This will be a souvenir original design to commemorate the 150 anniversary of the monument.

Brent Slayten – Hebert Road – Discussed concerns of solid waste on Hebert Road. Would like to help clean up. Town Manager stated a letter had been delivered to the owners and they have until May 4th to clean their property up. If they don't then the town will step in and clean up and put a lien on their property.

Rama Schneider – Appointment to the CVFIBER Board – Frank Moore of Baptist Street is being recommended to take Rama's place on the board. Rama and Francis Covey will continue to be alternates on the board. Francis made motion to appoint Frank Moore to CVFIBER Board. Scott second. So moved.

Comp. Time – Town Clerk and Town Manager will continue to keep track of their comp. time and submit a report quarterly to the Selectboard.

Washington Electric Permit – Scott made motion to approve reconstruction of power lines on Chelsea Road. Francis second. So moved.

New Truck – Matt made motion to accept Clark's Truck bid to replace JB bid for new truck. The truck should have already been built and delivered and has yet to be built. Scott second. So moved.

6 Wheeler – Town Manager and Road Foreman to get price on new engine (Cummins). Will let Selectboard know for a special meeting.

Audit Bids – Francis made motion to accept Graham and Graham bid of \$10,500.00 to do the June 30 2019 audit. Scott Second So moved.

Old Business – None

Open Public Comments – None
Around the Table – None

Executive Session – Motion to take a 10 minutes recess and enter Executive Session to discuss personnel issues.

Scott made motion to enter executive session at 9:05 p.m. Francis second. So moved.

Scott made motion to exit executive session at 9:10 p.m. Francis second. So moved.

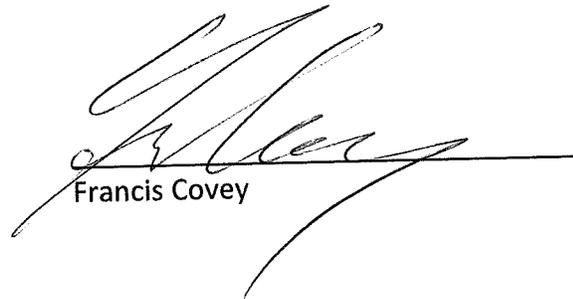
Scott made motion to sign Town Manager's contract for a three year term. Francis second. So moved.

Adjourned – Francis made motion to adjourn 9:15 p.m. Scott second. So moved.

Respectfully Submitted
Jacqueline Higgins


Matt Rouleau

Scott Vaillancourt


Francis Covey

WILLIAMSTOWN SELECTBOARD MEETING SIGN IN SHEET

DATE 2/11/19

Horace Duke, Jr

Barbara C. Graham

Walter H. Gorman

Ranna Schneider

Frank Moore

RICH TURNER

Jasmin Couillard

Chris Wade

Paul She

Paul Greider

TOWN MANAGER'S REPORT

Delinquent Taxes \$178,758.80 **Water** \$7,878.60 **Sewer**
\$9,845.30

Memorial Day Services & Festivities: Memorial Day Celebration will be held on May 18th. Service at the Civil War Monument will be at 10:00 a.m. It is the 150th anniversary of the monument. I have scheduled Howard Coffin to speak at the service. His family is originally from Williamstown and has two ancestors that fought in the civil war buried here. The Fireworks has been schedule for dusk on May 18th with a rain date of May 25th. Also working with Poulin Lumber they have volunteered their site to set up booths for town organizations. If anyone wants to have a booth. Poulin is going to do an Ice Cream booth. Fire Department is doing the CBBQ.

Solar Project at Town Water Tower Property:

Still waiting on "System Impact Study" to see how the addition of this project will affect the entire WEC system.

Fire Department –

I have signed the contract with Fire Flow Inspectors, Inc. for the flow test that will be done late spring/early summer. They have been sent the GPS coordinates for each hydrant which they are now installing into their mapping system so they will be ready to go. This will take approximately 5 days to complete and we will have a report of findings for each hydrant when they have finished.

Misc:

Town Reports were mailed on Feb. 4th. If you have not received a report you can pick up a copy at the Town Office or call and we will send you one. It is also on the Town Website for review.

Audit report is available in the office or you can review on the Town Website.

2019 Audit bids were due on January 31st. I sent out requests to eight audit firms. We received 4 responses. Three bids and 1 letter declining to bid due to time constraints on their part.

Water/Sewer Department:

We will be doing the smoke test on Cogswell Street this late spring looking for leaks in the pipes.

HIGHWAY –

Garage – Still working on cost for town garage repairs.

Done:

Winter Maintenance
Equipment Maintenance

To Do:

Winter Maintenance
Equipment Maintenance