

# WILLIAMSTOWN CEMETERY COMMISSION

June 27, 2019  
Minutes - Draft

**Present:** John Perkins, CH, Susan Lyons, Daphne Herwig, Matt Couillard, Orvil Lasell  
Joe Mangan

The Meeting was called to order at 7:00 P.M.

**Minutes:** Minutes from the May 23, 2019 Meeting were reviewed. Motion to accept as presented made by Daphne H., 2<sup>nd</sup> by Matt C. Minutes approved.

**Budget Status Report:** Budget Status Report for 6-27-19 presented. Question on the Income amount for Cemetery Lot Sales. \$1,000.00 is correct – for this budget year 7/1/18 – 6/30/19. Only two lots sold. (Day & Knight) This amount needs to go into the Lot Sales Reserve/Perp. Care account. The Treasurer will do this.

**Warrants:** Kirkyard Services, LLC for June 2019, \$3,687.50; Kirkyard Services, burial and misc. expenses, \$2,444.00; Dirty Rock Stone Cleaner, \$345.00, VT Expert Tree & Landscaping, \$350.00  
Total paid out = \$6,826.50

**Income:** June burial income received \$1,575.00. June burial payments included: M. Hundley, E. Carrier, E. Brown, A. Hegarty

## New Business:

John P. One more warrant to sign for Joe M. Invoice - \$850.00 – Burials for M. Hundley and E. Brown. Warrant ok'd and signed.  
Two bids for Tree Cutting in the Village Cemetery were received. Both were reviewed and the Bid received from Marshfield Tree Service was the low bid. All in favor to accept – all agreed. Will need to call and notify him and ask for his insurance papers, et al.

Joe M. Looking through both the East Hill and West Hill cemeteries for the stones that need to be straightened. In East Hill – there are 176 and in West Hill there are 130.

John P. What is your price for straightening stones?

Joe M. \$40.00 per stone.

John P. Let's look at doing 56 in East Hill for \$2,240.00 and 68 in West Hill for \$2,720.00.  
Total would be \$4,960.00  
The ones that are down definitely need to be picked up. Any that are broken need to be replaced.

Joe M. I forwarded some pictures from both the East & West Hill Cemeteries. The Thomas Snow stone is broken as well as Flint & Davenport.

Susan L. I'll make the Motion to have Joe straighten 56 stones in East Hill for \$2,240.00 and 68 in West Hill for \$2,720.00 for a total of \$4,960.00. Matt C. 2<sup>nd</sup>.

All agreed – Motion carried.

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- John P. We also received a new bid from Dirty Rock to clean 40 more stones in the Village Cemetery and the price this time is for \$375.00
- Orvil L. I spoke with Jamie on this and told him that we expected him to do it at the same price. Not happy with the increase.
- John P. The price increased from \$345.00. Do I have a Motion to accept his new bid?
- Orvil L. I'll make the Motion to accept his bid of \$375.00 for 40 stones. Daphne H. 2<sup>nd</sup>.  
No more discussion - - Motion passed.
- John P. We have done a lot of stone cleaning in the Village Cemetery and we need to look at cleaning some stones in the East Hill Cemetery as well. Starting at the back. The bid on the West Hill drive/road project was awarded to Estes and I called and told him his bid had been accepted. Susan sent a confirmation letter with forms that need to be completed and returned.
- Susan L. The Poirier burial had extra charges due to ledge and we split the cost of this with the family. To date it has not been paid. A second letter/invoice was sent out.  
I called and spoke with Gary Storrs – Trustee of Public Funds -and asked to be put on their Agenda for their next meeting. He said that there would not be a meeting in July – the next one would be in August – the 1<sup>st</sup> Tuesday, Aug 6<sup>th</sup> at 7:00 p.m. He will confirm.
- John P. Joe – any other new business?
- Joe M. The Sue LaFleche lots in West Hill – the foundations are in - - she needs to have the Cemetery Commission approve the stones. Designs and info passed around.
- Daphne H. I'll make the Motion to approve the two stones as presented - - 2<sup>nd</sup> Matt c.
- John P. Any more business? None - - .
- Matt C. I make the motion to adjourn this meeting - - 2<sup>nd</sup> by Daphne H.

MEETING ADJOURNED AT 8:00 P.M.

NEXT MEETING: July 2, 2019

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