

MEETING MINUTES
Williamstown ATV Trails Committee
Williamstown Public Safety Building, Williamstown, VT
August 20, 2019 – 6:30pm

1. Determination of quorum and open meeting.

The following committee were present: Beth Allen (by phone), Shaun Boyce, Rich Chaumers, Lloyd MacCormick Jr, Mike Martel, Travis Pierce, Gordon Pirie, and Rama Schneider. A quorum being present, the meeting was called to order at 6:30pm.

2. Discussion of the role of the committee chair.

Rama Schneider gave a brief overview of what the chair's job and participation in the process would be.

3. Committee members introduction (name and why on the committee).

Individual committee members introduced themselves and their reasons for serving on the committee.

4. Discussion of Vermont's open meeting law and government transparency.

Rama Schneider gave a very brief overview of the open meeting law and need for individual effort regarding transparency in committee operations.

5. Public comments.

The committee heard from a number of persons present at the meeting on general and specific thoughts regarding opening Williamstown roads to ATV traffic.

6. Discussion regarding work already performed by the committee.

There was a brief update from the committee members regarding work performed to date. The committee discussed a draft of the "Williamstown ATV committee guidelines" and approved a number of items. Several were left for discussion at the next meeting (see attached document).

7. Meeting schedule.

The following initial meeting schedule was agreed to: 09/10, 09/24, 10/08, 10/22, 11/05, and 11/19. All meetings are expected to be held at the Williamstown public safety building beginning at 6:30pm.

8. Assignment of non-meeting duties.

The following duties are to be performed outside the meeting:

Rama Schneider will research the cost of a town wide mailing and discuss with the town manager and select board chair the possibility of an informational mailing.

Rama Schneider will obtain from the town manager regarding any communications with other communities that pertain to the committee's work.

Beth Allen will develop a draft proposal for the contents of a town wide informational mailing.

Shaun Boyce and Rich Chaumers will work together to update the draft "Williamstown ATV Committee Guidelines" document so it reflects committee discussion at this meeting.

Travis Pierce and Shaun Boyce will work together to create a google map representation of the current state of the trails proposal.

9. Committee round table.

Individual committee members expressed general thoughts.

Rama Schneider, Chair
Williamstown ATV Trails Committee