

MINUTES
Williamstown ATV Trails Committee
Williamstown Public Safety Building, Williamstown, VT
September 10, 2019 – 6:30pm

1. Determination of quorum and open meeting.

The following committee were present: Beth Allen (by phone), Shaun Boyce, Rich Chalmers, Lloyd MacCormick Jr, Mike Martel, Travis Pierce, Gordon Pirie, Mike St Lawrence, and Rama Schneider. A quorum being present, the meeting was called to order at 6:35pm.

2. Agenda revisions.

None.

3. Committee members introduction.

No introductions were felt to be necessary either by the visiting public or committee.

4. Consent agenda.

- a. Minutes from 08/20/2019 (in packet).

Consent approved without objection.

5. General public comments.

None.

6. Committee goal.

- a. Proposed resolution: The Williamstown ATV Trails Committee will have a public presentation prepared no later than January 7, 2020. This presentation may or may not contain a proposal for an ordinance, policy, or other official town directive regarding the use by ATVs of town roads.

Resolution was approved unanimously.

7. Review work performed by committee members outside the committee meeting.

- a. Town wide mailing costs and will select board support with financing.

The select board has agreed to finance one town wide mailing on behalf of the ATV trails committee.

- b. Communications received by town manager regarding other communities efforts on ATV trails ordinances.

Information has been posted to the committee web page.

- c. Contents of town wide informational mailing.

Discussion of size and contents of mailing. The mailing will come back for final disposition at the next committee meeting.

- d. Google map of current state of ATV trails proposal.

The current draft of the proposed roads to be included in a possible ATV ordinance was presented and some corrections noted. The map will be presented with corrections at the next meeting.

8. Continue work on the “Williamstown ATV Trails Committee Guidelines” document (in packet).

The committee completed the committee guidelines document and approved the guidelines by unanimous voice vote.

9. Future agenda items.

- Begin drafting list of legal questions.
- Finalize public communication.
- Start working off the guidelines – start with other communities. Invite the Williamstown town manager to this discussion.

10. Assignment of non-meeting duties.

Rama Schneider – Find out if committee mailing can be a tri-fold. Would a map graphic change the pricing? Could we do color?

Beth Allen, Rich Chalmers – Create final public communication proposal.

Shaun Boyce, Travis Pierce – Make corrections to map.

11. Committee round table.

12. Adjournment.

Rama Schneider, Chair
Williamstown ATV Trails Committee

Chair’s notes: The meeting is scheduled to last two hours, and I expect to adhere to that timeline unless the committee by majority vote decides otherwise. The consent agenda consists of routine items that can be handled with a single vote of the committee. The proposed motion in item #6 is for opening discussion, and the committee may at its pleasure not make a motion, make changes to the proposed motion, or not approve any motion at the committee’s pleasure.