

## WILLIAMSTOWN PLANNING COMMISSION MEETING

### MEETING HELD ON: October 9, 2019 Minutes - - (DRAFT COPY)

PRESENT: Rich Turner, CH, Horace Duke, Susan Lyons, Jasmin Couillard, Matt Rouleau

The Meeting was called to order at approximately 7:02 p.m.

Agenda – Motion to accept with amendments made by Matt R., 2<sup>nd</sup> by Jasmin C.

All approved – motion passed.

Minutes from September 11, 2019 were reviewed – Motion to accept as written made by Matt R. and 2<sup>nd</sup> by Horace D. and minutes signed.

Rich T. Hazard Mitigation Plan: Bonnie W. was asking if we had a response or any comments on the HMP? Zack, who is replacing Jonathan, will be helping us now. Pam D. will be coming to our next Selectboard Meeting on Nov. 13<sup>th</sup>. I'll let her know that we received the Williamstown Hazard Analysis Map 2019 and it is very nice!

Rich T. We need to look at and discuss the Budget for 2020.

Horace D. Are we going to be doing many mailings this coming year? If so, we might need to consider increasing the Mailing/Postage figure.

Matt R. I think that we could take some of the money in the "Other Expenses" if needed. There is \$1,500 in that account.

Discussion followed and all agreed that the 2020 Budget figure of \$10,476.80 looks good and no changes needed to be made.

Matt R. I'll make the Motion to accept the Budget for 2020 as presented. 2<sup>nd</sup> by Horace D. All in favor - - Motion Passed

Rich T. Will let Jackie H., Town Manager know our decision. Also - - we need to work on the language for an Ordinance.

Matt R. We should do a Draft on the Down Town Property Standards. Could this possibly be piggybacked to the Towns's Solid Waste Ordinance?

Items previously discussed.

Houses should be suitable "4" season structures.

Could be considered an addendum to another ordinance – possibly solid waste.

Possible add "animals should not be disruptive" to Dog Ordinance

Unoccupied buildings need to be safe – structures should be kept in accordance with Public Safety Standards. (Look at Montpelier & Barre "Safety Standards" for examples)

Apartment buildings and multi-family dwellings should be kept in accordance with State Standards for Multi-unit Housing – (plumbing, electrical & fire standards).

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Things to do for the next meeting: Make copies of Williamstown's Solid Waste Ordinance.  
Our Town's Current Dog Ordinance for possible up-dating.  
State's Junkyard Ordinance  
Building Safety Standards - - from Barre and Montpelier

Talked about the Moose Club in town that is up for sale. What could possibly go in that space that would be good for our Town?  
Also – The Rosewood Inn on Rte 14. The outside porches are falling down and the whole building is declining. (Check on the current Tax Bill for this property.)

Rich T. Zack will be at our next meeting to finalize the Hazard Mitigation Plan.

Rich T. Any more comments? None.  
Any further discussion? None.

Matt R. I'll make the Motion to adjourn – 2<sup>nd</sup> by Susan - - all in favor.

Meeting Adjourned at 8:30 P.M.

Next Meeting is for: November 13, 2019 - - 7:00 P.M.

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