

WILLIAMSTOWN SELECTBOARD MEETING MINUTES

September 14, 2020 - 7:00 p.m.

Williamstown Public Safety Building

Present: Matt Rouleau, Jasmine Coulliard, Rodney Graham and Jessica Worn.

Meeting called to order 7:00 p.m.

Set the Agenda – Amend agenda to add Fire Department Safety Issues and Emeral Ashe Borer Update. Matt made motion. Jessica second. So moved.

Open Public Comments – Rodney pointed out the rules displayed at the back of the room next to sign in sheet.

SB Announcements – None

Public Announcements – None

Commissions/Committees/Trustees/Other Board Announcements - None

Approve Minutes – Matt made motion to approve 8/13/20 Selectboard Meeting Minutes. Jasmin second. So moved.

Approve Warrants – Payroll – Jasmin made motion to approve payroll 8/16/20 & 8/30/20 and warrants SB20017 and SB20018, SB20019, SB20021, SB20033, SB20023 & SB20025. Jessica second. So moved.

Town Manager's Report - See attached.

Matt Made Motion to install new body on Wester Star Truck. Jasmin second. So moved.

Motion to recess 7:30 p.m. for State of VT Agency of Transportaion Board Public Hearing – TB-510 Petition to Name VT Rte 14 from Intersection of Chelsea Road in Williamstown to Intersection of VT Rte. 65 the “Major Ira Day Memorial Highway”. Jasmin second. So moved.

Philip Salinger and John Zicconi from the VT Transportation Board ranthe Public Hearing. Joshua Blouin, petitioner gave brief history of Major Ira Day and his request to rename highway for his 4X Great Grandfather.

Public Hearing closed and Selectboard Meeting reconvened at 7:45 p.m.

New Business –

Listers Errors and Ommissions – Matt made motion to approve listers errors and omissions (see attached). Jasmin second. So moved.

Renewal Loan Paperwork for Firetruck – Jessica made motion to accept 3 year capital equipment note from Peoples Bank for fire truck. Jasmin second. So moved.

Road Foreman Position Vacancy – Ed Farnham has submitted his letter to retire as of 10/2/20 afte 31 years of service to the town. 20 of which he has been Road Foreman. The Selectboard Wishes him well in his retirement.

The town has only received one application for the position and requested that the Town Manager advertise more.

Fire Department Fire Safety – Incident over the past weekend where a resident had a very large bonfire and a call was made to the fire chief. Orange County went to the residence with the Fire Chief and the resident refused to allow them on to the property. Was a threatening situation. Town Manager will notify law enforcement to see how this should be reported and handled in the future.

Rich Turner, Planning Commission Chairman gave a brief update on Emerald Ash Borer Issues and grant process. A power point presentation will be held at the October Selectboard Meeting.

Old Business – None

Open Public Comments – None

Around the Table – Jasmin thanked the Assistant Treasurer for his report.

Executive Session – None

Adjourn – Matt made motion to adjourn at 8:15p.m. Jasmin Second. So moved.

Respectfully Submitted

Jacqueline Higgins



Matt Rouleau



Rodney Graham



Jessica Worn

Jasmin Coulliard

Town Of Williamstown
WILLIAMSTOWN SELECTBOARD MEETING

MONDAY, SEPTEMBER 14, 2020
SELECTBOARD MEETING – 7:00 P.M.
PUBLIC SAFETY BUILDING

MEMBERS: **RODNEY GRAHAM - CHAIR**
 JASMINE COULLIARD – VICE CHAIR
 JESSICA WORN - CLERK
 FRANCIS COVEY
 MATT ROULEAU

PLEASE WEAR MASK AND MAINTAIN SOCIAL DISTANCING

TOWN MANAGER – JACQUELINE HIGGINS

SELECTBOARD MEETING

CALL TO ORDER: (1 MIN)
SET THE AGENDA: (1 MIN)
REVIEW OF OPEN PUBLIC COMMENT: (1 MIN)
SELECTBOARD ANNOUNCEMENTS: (5 MIN)
PUBLIC ANNOUNCEMENTS: (2 MIN)
COMMISSIONS/COMMITTEES/TRUSTEES/OTHER BOARD ANNOUNCEMENTS: (5 MIN)
APPROVE SELECTBOARD MINUTES – 8/13/20
APPROVE WARRANTS - PAYROLL – PAYROLL 8/16/20 & 8/30/20, SB20017, SB20018, SB20019,
SB20021, SB20022, SB20023 & SB20025
TOWN MANAGER REPORT

STATE OF VT VERMONT TRANSPORTATION BOARD PUBLIC HEARING – TB-510 PETITION TO
NAME RTE. 14 FROM WILLIAMSTOWN TO BROOKFIELD THE “MAJOR IRA DAY MEMORIAL
HIGHWAY” – 7:30 P.M.

NEW BUSINESS: (10 MIN)

LISTERS ERRORS AND OMISSIONS (3)
RENEWAL LOAN PAPERWORK FOR FIRETRUCK
ROAD FOREMAN POSITION VACANCY

OLD BUSINESS:
OPEN PUBLIC COMMENTS AND QUESTIONS: (3 MIN)
AROUND THE TABLE:
EXECUTIVE SESSION IF NEEDED – 1 V.S.A. § 313
ADJOURN

TOWN MANAGER'S REPORT

Delinquent Taxes \$71,344.24 Water \$11,461.67, Sewer \$14,898.74

Paving Grant still pending with State.

Covid Grants pending with the State.

FEMA reimbursement pending for the April 2019 flooding. Waiting on State of Vermont all FEMA and State paperwork have been submitted and FEMA has signed off and sent funds to the state for disbursement.

Trainings/Webinars:

Roadway Fundamentals webinars – 8/25/20, 9/1/20, 9/8/20 and last one will be Tuesday 9/15/20.

VLCT Municipal Budget Workshops – 9/16/20 and 9/17/20.

9/30/20 Vermont Local Roads Leadership/human resource webinar.

Secure Shred is coming 9/24/20 with truck shredder to dispose of old records (older than 7 years per our retainment policy). To keep the upstairs within fire coded.

Photo Copier – Town Clerk and I took a trip to Symquest in Burlington to look at photocopiers. Chose the best one to fit the Town Clerk's needs for recording land records. Price came in under current lease agreement through Magee which expires this month and also under their new quote for leasing.

LEMP – Has been updated with (Selectboard and Staff name changes)

Emerald Ash Borer Town Response Planning meeting (Gianna Petito (Winooski NRCD), Rich Turner, Horace Duke and Jackie Higgins met today for update on response plan and grant funding. Presentation at the October 12th Selectboard Meeting.

Establish a recruitment Task Force Committee for Ambulance and Fire Department recruitment. William Graham, Gordon Murray, Jackie Higgins, Selectboard member and a community member.

911 signs still available \$20.00 each, fundraiser for the Fire Dept. and Ambulance. Still have some available. Contact the Town Manager's.

Town Office – Oil furnace is a 1985. Pricing coming for oil, propane and wood pellet. (Conti has also assessed current oil furnace waiting for report).

New Oil tank \$2000.00

New Oil Furnace \$10,281.00

New Propane Furnace quote pending
Have not been able to get a pellet quote have left request with two different companies.

Phone System: \$2935.00 quote through Symquest. (Onetime fee.) Cloud hosted phone system. Charter phone bill would go away cost saving would be \$228.00 per month.

Harvest Festival – October 3rd, 2020. Harvest, Craft/Flea Market Festival will be held at the Seaver Ball Field. 10 a.m. to 3 p.m. 12 x 12 space available for rent \$20.00 per space. So far, I have 32 spaces sold. With Social distancing we can have an additional 18 spaces under Covid-19 guidelines. All money raised from space rental will be split between the Fire Dept. and the Ambulance Service. Fire Department will have a Chicken BBQ. \$15.00 per meal (potato salad, baked beans, roll, chicken and drink. You can reserve a meal through the Town Office 433-6671. Fire Works will be held at dusk at the Larry Hebert residence on Business Center Road.

Sewer/Water –

Sludge Removal – Sludge removal has been completed. Starting to fill up lagoons with water. Should take 35 days to get back to capacity.

Library –

Driveway Permit is pending for Rte. 64 handicap access.

HIGHWAY –

Steven P. Heffernan purchasing the Curtis Property on the Class 4 road section of Erskine Road. Requesting money from the Class 4 road fund for improvements to the road.

See attached email.

Jim's truck body needs to be replaced. Rotted out. Used is \$25,000.00 and new is \$35,000.00 Truck is a 2014.

Pickup up needs body work before it will be inspectable. Ed ordering sleeves for repairs.

Done:

See Road Log Attached

(2) Culverts replaced on Tower Road

To Do:

Roadside Mowing started last week. 2 passes of grass and 1 pass of brush.

Resurface Tower Road.

Maintenance of Equipment

Road Pond Berm removed

Town Road Ber Removed

Street signs replaced

MEMORANDUM

To: Selectboard
From: Board of Listers
Subject: Errors and Omissions - **REVISED**
Date: September 14, 2020

The Board of Listers requests your permission to make the following changes to the 2020-2021 Grand List:

Comouche, Jeanne T **Parcel ID 009-050.03**
Neighborhood code missing from record and value not calculated on subdivision.

Grand List Value: -0-
Corrected Value \$47,300

Rivet, Michael & Tara **Parcel ID 053-05300**
Square footage of building corrected.

Grand List Value \$176,000
Corrected Value \$193,500

Gilbert, Gregory & Amy **Parcel ID 008-116.01**
Gregory and Amy Gilbert purchased the land and building on Parcel ID 008-116.00. Parcel ID 008-116.00 was mistakenly on grand list and shown as a Life Estate for George & Mary Gilbert. The parcel was made in-active and the assessment was included in Parcel ID008-116.01. This change was the result of current use requirements that all parcels in the same ownership be combined.

Grand List Value for 2 parcels \$500,300
Corrected value for combined Parcels \$482,400

We appreciate your support in this matter.

WILLIAMSTOWN SELECTBOARD
MEETING SIGN IN SHEET

DATE 9/14/20

Bethan Graham

RICH TURNER

Horace Duke, Jr.
