

**WILLIAMSTOWN SELECTBOARD MEETING MINUTES**  
**October 12, 2020 – 6:00 p.m. Site Visit Coolidge Drive**  
**Reconvene to**  
**Williamstown Public Safety Building at 7:00 p.m.**

Present: Matt Rouleau, Rodney Graham, Francis Covey and Jessica Worn. (Jasmin Couillard absent)

Meeting called to order 6 :00 p.m. for site visit at Coolidge Drive to determine if the town will accept as a town road.

Meeting reconvened and called to order at 7:00 p.m. at the Public Safety Building.

**Set the Agenda** – Amend agenda to add Coolidge Drive and SB20033 to warrant list. Matt made motion. Jessica second. So moved.

**Open Public Comments** – Rodney pointed out the rules displayed at the back of the room next to sign in sheet.

**SB Announcements** – None

**Public Announcements** – None

**Commissions/Committees/Trustees/Other Board Announcements** - None

**Approve Minutes** – Fran made motion to approve 9/14/20 & 10/1/20 Selectboard Meeting Minutes. Jessica second. So moved.

**Approve Warrants** – Payroll – Jessica made motion to approve payroll 9/13/20, 9/27/20 & 10/15/20 and warrants SB20031 & SB20033. Fran second. So moved.

**Town Manager's Report** - See attached.

Town Manager to order new oil tank from Conti Oil

**New Business** –

Coolidge Drive – Meets town specifications for Class 3 road. Matt made motion to accept Coolidge Drive with a 2-year probationary period as a class 3 road. Francis second. So moved.

Listers Errors and Omissions – Matt made motion to approve listers errors and omissions (see attached). Jasmin second. So moved.

Planning Commission –

Northfield/Williamstown Park and Ride Hearing. – Hearing called to order at 7:30 p.m. Tina Boul, Scott Burbank, Derek Kenison and Jeff Bachiochi from the State of Vermont AOT reviewed the plans for the new park and ride. It will be 300 feet down Vermont Rte. 64 near the State Garage. Will have a new bus stop shelter and bike racks. Will be very well lite parking lot. Electric vehicles plug ins will be installed at light poles (6 electric vehicle spaces). Storm water features are designed into the plans. New access road will define pair of lanes, little wider access than what is currently there. Timeline is start January 2021 with final land scaping in spring of 2022. Existing park and ride will be decommissioned once new park and ride is put in place. Possible that both park and rides would be open at the same time for a short period of time. Francis Covey stated that he was happy that the park and ride was being moved back to

the original site. Better lighting and observation would curtail any mischief. Hearing adjourned at 7:45 p.m.

Emerald Ash Borer Presentation – Rich Turner from the Planning Commission and Gianna Petito gave an update on the Ash Tree Management Grant Application and the Response Plan. Francis made motion to approve the Emerald Ash Borer Response Plan. Matt second. So moved. Matt made motion to approve the Ash Tree Management Grant Application. Jessica second. So moved.

Rodney Graham - Legislative Update –

S54 regulation and sale of marijuana. The town would have to opt in to host a retail store.

Animal Enforcement changes for animal cruelty charges a law enforcement officer must initiate. ACO can no longer do so.

Tree Warden job description has changed.

Budget Meeting Schedule – 10/27/20 6:00 p.m. Public Safety Building.

Old Business – None

Open Public Comments – None

Around the Table – Francis thanked the Assistant Treasurer for his report. Francis congratulated Jasmin on her appointment to Health Officer and welcomed Mike St. Lawrence as new Road Foreman for the town of Williamstown.

Executive Session – None

Adjourn – Matt made motion to adjourn at 8:45p.m. Jessica Second. So moved.

Respectfully Submitted

Jacqueline Higgins

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Matt Rouleau

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Jessica Worn

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Rodney Graham

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Francis Covey