

# WILLIAMSTOWN CEMETERY COMMISSION

May 31, 2018  
Minutes - - Draft Copy

**Present:** John Perkins, CH, Susan Lyons, Orvil Lasell, Matt Couillard, Roxana Salem, Joe Mangan

The Meeting was called to order at 7:03 P.M.

**Minutes:** Minutes from the April 26, 2018 Meeting were reviewed. Motion to approve as written made by Orvil L. and 2<sup>nd</sup> by Matt C.

**Budget Status Report:** May 31, 2018 Budget Status Report presented.

**Warrants:** Champlain Valley Equip., \$487.50 – Winters burial; Kirkyard Services, LLC, \$1,600.00 – stones straightened in Village; Kirkyard Services, LLC - \$650.00 – Winters burial; Sunwise Surveying, \$1,060.00 – East & West Hill plotting finished. Total Paid out: \$3,797.50

**Income:** Winters Burial - \$600.00; Gagne Burial - \$325.00. Total = \$925.00

## **New Business:**

John P. We still have stones to straighten and fix in Village Cemetery that we noticed when we were putting the flags in.

Discussion followed regarding how much money we had left for this year ending June 30<sup>th</sup>.

Orvil L. One more payment for June for Joe. (\$3,687.50)

Susan L. We still have the stones to wash in the Village.

Joe M. Correct - - \$400.00 has already approved.

John P. We have an extra cost for the Winter's lot as we ran into ledge and had to rent some equipment to handle this. A charge of \$487.50 for the equipment and an extra \$100.00 for Joe's overtime.

Discussion followed as there is an additional fee for grave opening if there are unforeseen problems at the grave site (ledge, water, etc).

Matt C. In view of his long service to the town serving in many positions, we will forgo the additional cost for burial.

Orvil L. I make the motion to send Milo a letter with the above wording. 2<sup>nd</sup> by Roxana S. and all approved. Motion passed.

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Joe M. I have a Full Burial on June 6<sup>th</sup> for Marilyn Avery for 4:00 p.m. I have an additional cost for overtime of \$150.00 and gave that information to Hooker-Whitcomb funeral home. That is the standard overtime charge. Is this o.k. with the board?

Discussion followed and the Board agreed with the above charge – anything after 4:00 is overtime.

Susan L. Marjorie Rushford has dropped off a design for approval. Everyone looked it over and it was approved. I will give her a call to let her know and give her Joe’s information for installation of a foundation.

Joe M. There is a bank in the Village Cemetery that is very sandy and the grass is not good. Will need to re-seed and put hay on it to hold it. I can get some hay bales for \$3.50/bale.

John P. I have some Conservation Blend seed that would work on the bank and can give you 5 lbs. Also have the hand seeders and can help you with this.

Susan L. Sunwise Surveying has sent a review copy of the plotting for both East Hill and West Hill Cemeteries. The charge for the recordable copies is \$85.00 each.

Discussion followed and it was decided that we would ask for (1) Recordable copy of each and (1) Mylar copy of each also.

John P. East Hill Cemetery fencing - - 4ft. fence. Still need to get some pricing. Will measure the length between the posts to get some idea of how much we will need. Will check prices with Poulin’s, Farm-N-Country and Tractor Supply. (4ft.sheep fence – woven wire)

John P. Any other business?

Matt C. Make the Motion to adjourn.  
2<sup>nd</sup> by Susan L.

MEETING ADJOURNED AT 8:05 P.M.

NEXT MEETING: June 28, 2018

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