

WILLIAMSTOWN CEMETERY COMMISSION

June 28, 2018
Minutes - - Draft Copy

Present: John Perkins, CH, Susan Lyons, Orvil Lasell, Matt Couillard, Roxana Salem, Joe Mangan, Guest:Kaira Mangan

The Meeting was called to order at 7:00 P.M.

Minutes: Minutes from the May 31, 2018 Meeting were reviewed. Motion to approve with correction. Motion made by Matt C. and 2nd by Roxana Salem.

Budget Status Report: June 27, 2018 Budget Status Report presented.

Warrants: Champlain Valley Equip., \$725.00 – Avery burial; Kirkyard Services, LLC, \$3,687.50 for June contract; Kirkyard Services, LLC - \$250.00 – Kearney burial; \$250.00 – Gagne burial; \$350.00 – Berard burial; \$550.00 – Avery burial. Total paid out to date = \$5812.50
(Warrants discussed and ok'd for payment for end of June fiscal year. Kirkyard Services, LLC - \$2,450.00 and Gordon Duff's cemetery lot bought back - \$225.00. Total = \$2,675.00)

Income: Berard burial - \$425.00; Adams burial - \$425.00; Avery burial - \$600.00 – Total = \$1,450.00

New Business:

Orvil L. Do we have Vandalism Insurance for the cemeteries?

John P. The insurance is through the town.

We have an invoice for \$725.00 for the equipment rental for the Avery burial. What should we do about this extra charge?
Discussion followed.

Joe M. I dealt with Nick at Hooker-Whitcomb funeral home - - the family had a funeral trust. We can contact him to discuss.

Orvil L. Motion to charge half of the rental fee to the family. 2nd by Susan. All approved – motion passed.

Joe M. I have an excavator now – so in the future we would just have to rent the jack hammer. Not sure how much to charge going forward.

Orvil L. Has anyone checked in the West Hill Cemetery up by the tree line to see if there is ledge there?

Discussion on this - - not to anyone's knowledge - - however, there are quite a few lots to fill in before we get to the tree line.

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John P. We have a request from Gordon Duff to buy back his cemetery lot. He paid \$225.00 for a half lot in Village – WR9, Lot 8A

All agreed – it is in our Rules & Regulations. Ok to do a warrant on this.

We received a check from Virtus in the amount of \$119.00. Sent to Gary Storrs, Trustee of Public Funds for deposit.

Susan L. We received a stone design for Shawn Gagne for our approval. All Ok'd – so I will let Mr. Gagne know.

John P. Private family burials - - we had one recently on the Anderson property on Cold Spring Road. We need to keep track of these if possible.

Susan L. I have started a separate file on this one and also on the family on Weir Road. Folder is in our file cabinet in the safe.

Joe M. Had some rain damage to one of the roads on the back side of the Village Cemetery - - needs grading at some point.

Matt C. Did we get any prices on the road to be put in the West Hill Cemetery?

John P. Everyone is too busy at this point. Will try closer to Fall.

Orvil L. Any pricing on fencing?

John P. I'll add that to my list for next time.

John P. Any other business?

Orvil L.. I'll make the Motion to adjourn. 2nd by Roxana S.

MEETING ADJOURNED AT 7:45 P.M.

NEXT MEETING: June 28, 2018
