

# WILLIAMSTOWN CEMETERY COMMISSION

May 28, 2020  
Minutes - Draft

**Present:** John Perkins, Susan Lyons, Matt Couillard, Daphne Herwig , Orvil Lasell, Joe Mangan

The Meeting was called to order at 6:34 P.M.  
Meeting held at the Gazebo by the Veteran's Memorial Park

**Minutes:** Minutes from April 30, 2020 were reviewed. Motion made by Daphne to accept - 2<sup>nd</sup> by Matt C. Minutes were approved.

**Budget Status Report:** Budget Status Report for 05-26-2020 presented.

**Warrants:** Kirkyard Services, LLC for: \$700.00 for burials. (Arnold Covey & Rosalie Young)

**Income:** \$900.00 - - Two burials/West Hill; Arnold Covey & Rosalie Young

## **New Business:**

John P. Regarding the trees that need to be taken care of in the Village Cemetery by Jeremy Haggett of VT Tree Service. He is waiting for the Governor's permission - still going to do it and we are waiting to hear on a date for work to be done.

There are three stones in the Village Cemetery to be fixed. Joe has quoted \$300.00 to do this.

We will need to get all bills in by the end of June for this year's budget. Looks like we still have over \$18,000 available to spend.

Orvil L. Still have stone cleaning to do.

John P. Asked Joe if he was available to do some more? Could start in East Hill and do another 2 rows – or 80 stones.

Joe M. Yes - \$10.00 per stone.

John P. In the West Hill Cemetery – the old section - about three rows back from the front by the road there are some trees that have overgrown around a stone. Need to be trimmed or cut down. I'll take care of this.

Also spoke about some rotten stumps in the East Hill Cemetery. Could these be taken out? Asked Joe if he could give us a price on this

Still need to re-seed and mulch the bare spots in the cemeteries and not mow in those areas.

Joe M. Will look into getting some better seeding material that holds the moisture.

John P. We have some questions on the Grave Opening Authorization form – everyone has a copy. The question is – who is responsible for signing the bottom of this form.

Susan L. In the past on forms I have seen – it was a member of the family who signed the bottom of the form – where it says “For Office Use Only.” If this is to be signed by the family then is it the Funeral Director that should make sure that this is signed?

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Orvil L. It’s a little confusing where it says – “For Office Use Only.”

Joe M. This is not something that any of the other towns have on their forms. I think that this is covered in the VT League of Cities & Towns. An “umbrella coverage”?

Susan L. I’ll check with Jackie Higgins, the Town Mgr. to see what she can find. I’ll find out what I can and bring it back to the next meeting.

John P. We got the flag in the Village Cemetery re-strung and hung and want to thank Orvil for the use of the truck and all the help. It made a big difference!!

Joe - do you have a report for us?

Joe M. I have mowed the Village Cemetery and East & West Hill still need to be done. Hoping by the beginning of next week to get this done. I’m behind a little on the mowing.

**Old Business:**

John P. Any other business? None - -

Susan L. I’ll make the motion to adjourn this meeting - - 2<sup>nd</sup> by Matt C.

MEETING ADJOURNED AT 7:15 P.M.

NEXT MEETING: June 25, 2020

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