

Town of Williamstown, Vermont

Notice of Intent – Development

(To be filled out by the applicant and submitted to the Administrative Officer)

Note: As used in this Notice the term “Development” includes the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any building or structure; any mining, excavation or landfill; or any other change in use of any building other structure or land or extension of use of land.

This notice is to be used to notify the Town of work pursuant to the Williamstown Flood Hazard Area Bylaws.

Owner of Record:

Name and Mailing Address: _____

Telephone Number: _____

Location of Parcel to be Developed: _____

Parcel Tax ID (from Tax Bill): _____

Address (Road Name & Number): _____

Agent:

Name and Mailing Address: _____

Telephone Number: _____

The undersigned hereby provides this notice as indicated above, to identify the location of proposed development giving the representations herein which the applicant swears to be true.

Signature of Applicant: _____

Date: _____

Mail or deliver the Notice to:

Administrative Officer

Town of Williamstown

P.O. Box 646

Williamstown, VT 05679

Received for Record: _____ 20 _____

At _____ o'clock _____

Book _____ Page(s) _____

Attest: _____ Town Clerk

Description of work to be performed: _____

To be filled out by Administrative Officer

Notice Received: _____ Notice Number: _____

Date of Site visit: _____

Action by Administrative Officer:

Applicant notified that a conditional use permit is required: Date: _____

Applicant notified that a conditional use permit is not required: Date: _____

Conditional use or variance requires Board of Adjustment action.

Referred to the Board of Adjustment: Date: _____

A major subdivision or site plan requires Board of Adjustment approval as well as other permits and approvals. Referred to the Board of Adjustment: Date: _____

Notes to Provider: State of Vermont permits may still be required. This notice will not be considered complete (and processed) until all necessary information has been provided.

Appeals of the Administrative Decision: Appeals to the Board of Adjustment or requests for the approval of the BOA must be heard in legally noticed hearings where the decisions will be made based upon the specific findings and criteria established by State and Federal rules and regulations as well as the Williamstown bylaws. In most cases, it is also necessary to identify and notify all abutting landowners of the meeting. The regulations are available for review at the Office (24 VSA Chapter 117 Section 4465).