

Town of Williamstown Select Board

Monday, July 12, 2021 meeting

Public Safety Building

Present: Clayton Woodworth, Matt Rouleau, Rodney Graham, Jessica Worn, Jasmin Couillard, Barbara Graham, David Delcore

Called to order at 7:03 pm

**Set Agenda**-Rodney added executive order for personnel. Matt made a motion to accept the agenda as amended and was seconded by Jasmin. All in Favor.

**Open Public Comments**-None

**Select board announcements**-None

**Public announcements**-None

**Commissions/Committees/Trustees/Other Board Announcements**-None

**Approve Minutes**-Matt made an amendment to the June 21<sup>st</sup> meeting minutes. The final motion should read that Young Road was approved for \$1,000 of class 4 road material funds.

Matt made a motion to accept the meeting minutes for June 14<sup>th</sup> Select Board meeting and the amended meeting minutes for June 21<sup>st</sup> Select Board meeting. Jasmin Seconded. All in favor.

**Approve Warrants**-Jasmin made a motion to approve payroll warrant for 6/20/21 and 7/8/2021 as well as accounts payable warrants SB20086, SB20088 and SB20089. Clayton Seconded. All in Favor.

**New Business**-

The Pub Expansion- Matt would like to hold off discussion of expanding the Pub's liquor license to the arcade until after the State approves the liquor license with the board in agreeance. Rodney was concerned about having only one exit from the basement arcade. Clayton stated he had spoken to Lindsey one of the owners of the Pub and she stated to him there was in fact a second exit that had never been used in the past.

Highway Policy Amendment-Matt noted the addition of class 4 road funding specifications. Matt made motion to accept amended highway policy dated July 12, 2021. Jasmin seconded. All in favor.

Vacant Property Ordinance-Jessica made a motion to adopt Vacant Property Ordinance dated July 12, 2021. Matt Seconded. All in favor.

**Old Business**-None

**Open Public Comments/Questions**-None

**Around the Table**-Jessica would like Jackie to check in on the Fullard property located on Hebert Roads progress and give an update at the next meeting. Matt stated he had seen a large metal dumpster on the property recently.

Jasmin mentioned work being completed on Hulbert road. Bobby one of the residents of the road received specifications for the road and had started work to expand the road. Clayton requested that he would like the road foreman or the manager to give final approval and possibly keep an eye on the progress.

Matt made a motion to take a 5-minute recess before executive session. Clayton seconded. All in favor.  
7:32 pm

Executive session started at 7:38 pm

Jasmin made a motion to exit executive session at 7:43 pm. Clayton seconded. All in favor.

No action from executive session.

Matt made a motion to adjourn at 7:43 pm. Jasmin Seconded.

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Rodney Graham

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Jasmin Couillard

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Matt Rouleau

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Jessica Worn

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Clayton Woodworth

**Town of Williamstown Select Board Meeting**

**Monday June 21<sup>st</sup>, 2021-5:30 pm**

**Site Visits started at 5:30 pm at the following locations:**

**Young Road-Class 4 section**

**Grandview Road-Class 4 section**

**Moore Road-Class 4 section**

**Site visits ended at 6:50 pm**

**Meeting reconvened at the Public Safety Building @ 7:00 pm**

**Attended by Rodney Graham, Jasmine Coulliard, Jessica Worn, Matt Rouleau, Clayton Woodworth, Tammy Griggs, Carol Corneille and Karla Perkins.**

**Library gave the select board a list of questions to discuss and clarification on the agreement between the library and the Town of Williamstown.**

**Rodney emphasized it was not a desire of the town or the select board to separate from the library but there was a need to straighten out expectations on both sides and clarify who the library communicates to when information is needed.**

**Tammy Griggs requested consideration someone from the library be given the capability to communicate with Jackie the Town manager in some instances when necessary.**

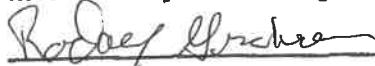
**Tammy Griggs questioned a reserve fund created back in 2009 in which the current board didn't have any knowledge of one. More research was needed and will be clarified.**

**There was discussion clarifying that because the library is a municipal library all funds are public money even though it is in control of the library and should be disclosed annually at a minimum and included in annual audits.**

**Matt Rouleau requested a letter be mailed to clarify class 4 road material money usage requirements.**

**Jessica Worn made a motion to approve Young Road for class 4 material funds with a no vote for Grandview Road and Moore Road. Seconded by Matt Rouleau.**

**Motion to adjourn meeting at 8:15 pm made by Jessica Worn and seconded by Jasmine Coulliard.**

  
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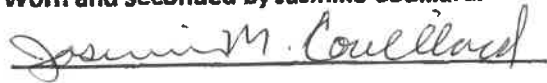
**Rodney Graham**

  
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**Matt Rouleau**

  
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**Clayton Woodworth**

  
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**Jasmin Couillard**

  
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**Jessica Worn**

**Town of Williamstown**  
**WILLIAMSTOWN SELECTBOARD MEETING**

**MONDAY, JULY 12, 2021**  
**SELECTBOARD MEETING – 7:00 P.M.**  
**PUBLIC SAFETY BUILDING**

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**MEMBERS:**           **RODNEY GRAHAM**  
                          **JASMINE COULLIARD**  
                          **JESSICA WORN**  
                          **MATT ROULEAU**  
                          **CLAYTON WOODWORTH**

**TOWN MANAGER – JACQUELINE HIGGINS**

**SELECTBOARD MEETING**

**CALL TO ORDER: (1 MIN)**

**SET THE AGENDA: (1 MIN)**

**REVIEW OF OPEN PUBLIC COMMENT: (1 MIN)**

**SELECTBOARD ANNOUNCEMENTS: (5 MIN)**

**PUBLIC ANNOUNCEMENTS: (2 MIN)**

**COMMISSIONS/COMMITTEES/TRUSTEES/OTHER BOARD ANNOUNCEMENTS: (5 MIN)**

**APPROVE SELECTBOARD MINUTES – 6/14/21 & 6/21/21**

**APPROVE WARRANTS – PAYROLL 6/20/21 AND 7/8/21 AND SB20086, SB20088 & SB20089**

**NEW BUSINESS: (10 MIN)**

**THE PUB EXPANSION**

**HIGHWAY POLICY AMENDMENT**

**VACANT PROPERTY ORDINANCE SECOND REVIEW**

**OLD BUSINESS:**

**OPEN PUBLIC COMMENTS AND QUESTIONS: (3 MIN)**

**AROUND THE TABLE:**

**EXECUTIVE SESSION IF NEEDED – 1 V.S.A. § 313**

**ADJOURN**

WILLIAMSTOWN SELECTBOARD  
MEETING SIGN IN SHEET

DATE 7/12/21



RICH CHAMBERS

Barbara Graden

A series of horizontal lines for signing in, including the lines under the two names already written.