

# WILLIAMSTOWN CEMETERY COMMISSION

October 28, 2021 \* \* Minutes - Draft

**Present:** John Perkins CH, Susan Lyons, Matt Couillard, Orvil Lasell

The Meeting was called to order at 7:00 P.M. at the Town Office.

**Minutes:** Minutes from September 23, 2021 were reviewed. Motion made by Matt C. to accept as written. 2<sup>nd</sup> by Orvil Lasell. Minutes were approved.

**Budget Status Report:** Budget Status Report for 10/18/2021 was presented.

**Warrants:** Total Paid out = \$3,937.50. Kirkyard Services LLC for October Contract \$3,687.50; Kirkyard Services/Burial \$250.00/Farnham;

**Income:** Burial: Village/Farnham - \$350.00

## New Business:

John P. Looking at the current Budget Status Report – looks like we are in good shape. On target as far as Joe's contracted services – 4 more payments left.  
Joe's not here tonight.  
Moving along – Veteran's Day is Thursday, Nov. 11<sup>th</sup> so we can meet on Saturday – Nov. 13<sup>th</sup> at 9:00 A.M. at the Village Cemetery to pick up flags.

We all have a copy of the proposed budget for the next year (2022/2023). Looking through it, I have kept the total the same but have decreased two items. Since we haven't received Joe's new contract – and he mentioned at the last meeting that he wasn't expecting to go up - I have increased that figure just in case. Notes on the bottom to explain expected projects for next year and extra work done this year.

Some discussion followed – one comment was made regarding Joe's previous contract concerning the price of gas – if it goes up over \$4.00/gallon he will be adding an additional \$1,500.00 to his contracted price.

Any further discussion? None - - Can I have a motion.

Orvil L. I will make to Motion to approve the proposed budget for 2022/2023.  
2<sup>nd</sup> by Matt C.

John P. All approved – Motion passed. Susan will give the new budget to Jackie tomorrow.

John P. There is a Budget Meeting on Monday – Nov. 15<sup>th</sup> and I will go to be there in case there are any questions.

## Other/Old Business:

Orvil L. I have a question - - the Henderson Lot in West Hill. Have the corner posts been installed yet?

Susan L. I don't believe so.

Discussion followed - - check on the lot - - check with Julie Henderson. There might be a problem – or delay – in getting the corner posts. A lot of the granite companies are running behind.

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Susan L. I have been working on updating the Rules & Regulations and have a few questions to go over with everyone. Discussion followed and changes made and approved. One new form was presented/discussed and approved. This is in reference to Sec. IV, Item 4, page 6. It mentions that a document is to be signed at the time of purchase of burial rights, however, no form was located.

Orvil L. Mentioned that the light on the flag pole in the Village Cemetery is not adequate. Should be replaced.

John P. I will check prices on a new light for the top of the pole. Our next meeting falls on Thanksgiving Day. We can meet the Thursday before – which is Nov. 18<sup>th</sup>. All agreed - - will need to post as a special meeting.

John P. Any other business? None - - .

Susan L.. I'll make the Motion to adjourn this meeting - - 2<sup>nd</sup> by Matt C.

MEETING ADJOURNED AT 7:45 P.M.

NEXT MEETING: Nov.18, 2021

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