

# WILLIAMSTOWN CEMETERY COMMISSION

May 26, 2022 \* \* Minutes - Draft

**Present:** John Perkins CH, Susan Lyons, Daphne Herwig, Orvil Lasell, Matt Couillard

The Meeting was called to order at 7:20 P.M. at the Town Office.

**Minutes:** Minutes from April 28, 2022 were reviewed. Motion made by Matt C. to approve, 2<sup>nd</sup> by Daphne H. All approved and motion passed.

**Budget Status Report:** Budget Status Report for 05/25/2022 was presented.

**Warrants:** Kirkyard Services, LLC – May mowing contract - \$3,875.00. (Paid with gas increase price included.) Kirkyard burials for Spencer/Davis - \$900.00 & Montpelier Stove & Flag Works \$218.75. Total paid out \$4,993.75.

**Income:** \$1,750.00 May Burial Services (Seaver/Spencer/Davis)

## New Business:

John P. Looking at the Budget Status Report – Looks good. We have enough to cover Joe's June contract, clean some stones and some other expenses. Although Joe has mentioned that he won't be available to do cleaning until closer to the Fall.

Susan L. We still have the Invoice for Granite Industries for the 7 grass markers for East Hill. That Invoice is a little over \$1,300.00. They are ready and Joe is supposed to be picking them up at some point.

Orvil L. We can have Dirty Rock do some cleaning.

John P. I can get ahold of them and see about doing 80 more stones in the Village. Finish up the row by the flagpole road and then start down over the bank.

Susan L. I'll send the paperwork to Dirty Rock and get that started.

John P. The next Cemetery to work on will be West Hill.

Susan L. Yes – Daphne and I can start on recording the stones in West Hill. Speaking of West Hill - - the Julie Henderson lot still has not had the 4 corner posts installed by her son Matt. I mailed a letter to Matt Henderson to have the paperwork needed completed and returned and have not received them back yet. Also e-mailed Joe to keep him up-dated also.

Discussion followed on this. Decision was to send a letter to both Julie and Matt and tell them that if they have the corner posts made up that we will use them and only charge them for the installation of the corner posts. Joe had marked the lot (3) times last year. This will not happen again. Susan will draft a letter and have John review it.

## Other/Old Business:

Susan L. John asked me to do an inventory of the Veteran flag holders as we recently put a Korean War marker and flag on Donald Seaver's lot. Discussion followed after reviewing what was on hand and decision was to place an order for (5) of the Bronze Korea markers and (5) of the U.S. Veteran – 6" round Bronze markers.

**WILLIAMSTOWN CEMETERY COMMISSION**  
**May 26, 2022 \* \* Minutes - Draft Page 2**

Susan L. I also would like to order a new Death Binder book with index. The last one we purchased was back in 2018 and it is full. This one is used specifically for when we don't receive a Death Certificate, only a Burial Transit Permit or Cremation Certificate.  
Approval received to order.

John P. The flags were all put out in all three cemeteries. We used 129 in Village – 47 in West Hill and 46 in East Hill. Thanks to Orvil for the use of the truck to take the flagpole down in the Village Cemetery so it could be re-painted and we installed a solar light for the top of the flagpole. Anyone seen it lit up at night? (It's not very bright but it does light up the flag.)  
Thank you everyone.

Discussion of possibly pruning a few branches to protect the flag from being ripped.

John P. At the June meeting we will need to see what is left in the budget and transfer some funds.

Discussion on the woodchuck problem in the Village Cemetery. Something needs to be done especially where the hole has covered up some grass markers.

John P. Any other business? None - -

Daphne H. I'll make the Motion to adjourn this meeting - - 2<sup>nd</sup> by Matt C.

MEETING ADJOURNED AT 7:45 P.M.

NEXT MEETING: June 23, 2022

---

---

---

---

---

---