

# TOWN OF WILLIAMSTOWN SELECTBOARD MEETING

June 13, 2022 – PUBLIC SAFETY BUILDING

**Present:** Jasmin Couillard, Clayton Woodworth, Chris Peloquin, Rodney Graham, Chris Wade

Town Manager, Jackie Higgins

**Call to Order** – Meeting called to order by Jasmin at 7:00 p.m.

**Set the Agenda** – Jasmin opened the discussion to set the agenda, Jasmin added the Falls Bridge update to the Old Business section. Chris P. made the motion to accept the agenda with the addition, Chris W. seconded. So moved.

**SB Announcements & Public Announcements** – Rodney stated taking offense to Chris P.'s comment that the Board made the wrong decision in reclassifying Clark Road section.

**Commissions/Committees/Trustees/Other Board Announcements** – Lisa St. Lawrence represented the Recreation Board requesting the expectations of the WRB from the Selectboard. Jasmin said that the Selectboard appointed the WRB to plan and execute events, if money was to be spent or changes to be made to the Hoyt-Seaver Field, that would require coming before the board for discussion as well as approval. The insurance for events hosted by the town are covered by VLVT because it is on Town Property.

Rodney spoke regarding the Culvert on the property and that it cannot be altered due to drainage issues.

Chris W. made the motion to allow the WRB to plan events, if altering the park in any way or money involved to come to the Select Board. Rodney seconded the motion. So moved.

Chris P. questioned the update of funds from the previously established accounts as well as the newly created WRB. Jackie updated on the accounts maintained under the Trustees of Public Funds as well as WRB Account.

Lisa spoke regarding the Calendar of Events that will be listed on the town website for towns people. Town Manager is in charge of the calendar, WRB will assist with calendar of events.

WYSA was approached with the issue of Jock Mix, the Select Board said that if the WYSA would like the Jock Mix, then they need to come and remove it.

Lisa also addressed the letter provided from Chris Dessureau resigning as Chair of the WRB. The Select Board said that it would be up to the WRB decision.

**Open Public Comments and Questions** – None

**Approve Minutes & Warrants** – Chris P. made the motion to approve the payroll warrants 5/22/2022 & 6/5/2022 as written, Chris W. seconded. So moved. Chris P. made the motion to approve the Warrants SB20140 & SB20141, Chris W. seconded. So moved. Chris P. made the motion to approve Selectboard Meeting Minutes 5/9/2022. Chris W. seconded. So moved.

**Town Manager's Report** – See Attached

**New Business** –

Clark Road Site Visit – The decision made by majority of previous Select Board members; Second Spring owners are more than happy to work with the town on providing enough space for proper turn around. Chris P. make the motion to reclassify Class 4 section to a Class 3 Road. Motion Failed. Rodney reminded the Select Board of the Reclassification Rules that must be followed to proceed. Second Spring instructed to send a letter with the request of reclassification. Minutes – See Attached

New Truck Approval – Chris P. made the motion to purchase the truck and settle on a deposit amount of \$2500.00. Clayton seconded. So moved.

Fire Department – Utility Pick-Up Truck

William Graham stated the multiple uses/needs for the Pick-up as we are coordinating with the Ambulance EMS first response as well. William has sourced several options following the NFPA Code regulations.

Pick-Up Requirements: 4 Door Cab, 8 Ft Bed, Lights & Sirens.

Chris P. asked if the funding was available. Jackie responded that the funds were available through the Truck Replacement Fund Reserve Account. Additional funding will be in the account with new fiscal year. Chris P. made the motion to have the Fire Chief acquire bids for the Utility Pick-Up Truck. Clayton seconded. So moved. Chris W. abstained from voting.

**Old Business –**

Falls Bridge Road – Update on Testing, reviewed the recommendations and will be put out to bid.

**Around the Table** – Chris P. would like the Select Board to meet more often to be able to handle things in a timely manner. Rodney also commented on items needing to be addressed and solved.

Highway Department vacancy, Jackie will continue to advertise locally.

Chris P. made the motion to meet June 23, 2022 for a Special Meeting and discuss future meeting dates. Clayton seconded. So moved.

Barbara Graham – Town Clerk will be on Vacation June 20-27<sup>th</sup>, Clerk’s Assistant will be in the office.

Chris P. made the motion for a 10 minute recess before Executive Session. Clayton seconded. So moved.

**Executive Session** – Chris P. made the motion to enter Executive Session at 8:55pm. Chris W. seconded. So moved. Clayton made the motion to exit Executive Session at 9:48pm. Chris P. seconded. So moved. Clayton made the motion to have the attorney draft a letter for Selectboard review. Chris P. seconded. So moved.

**Adjourn** – At 9:49pm Chris P. made the motion to adjourn, Clayton. seconded. So moved.

Respectfully Submitted,

Megan Keys

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Jasmin Couillard

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Clayton Woodworth

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Chris Peloquin

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Rodney Graham

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Chris Wade

**Williamstown Selectboard Meeting Site Visit to Clark Road, June 13, 2022,  
at 6:00 p.m. Minutes.**

Present: Rodney Graham, Jasmin Couillard, Chris Peloquin, Brian Dunleavy, Jackie Higgins, Paula Saldi, Alex Noftz, Scott Acus, Tom Melland and David Wilder

Brian Dunleavy owner of the former Repo. Business of Clark Road expressed his concerns with the current Class 3 road section being reclassified to a class 4. He is currently under contract to sell the property and the reclassification could jeopardize his sale.

Questions were asked as to the possibility of reclassifying the upper class 4 section back to a class 3 section. It was stated that if a request was submitted to the Selectboard to upgrade the section requested would need to be brought up to class 3 road standards.

Paula Saldi, Alex Noftz, Scott Acus and Tom Melland (Second Springs Staff) all expressed their concerns regarding the reclassification from class 3 to 4 last year on the upper section. Tom state that under the State Fire Marshal direction, all staff parking has been moved away from the building and therefore has freed up the turnaround area that was need by the town highway department. Also with the reclassification of the road, delivery issues have occurred, due to road conditions.

The attendees to the site, walked the class 4 road section to get a visual of where the town trucks could turn around and where the former issues were that have been addressed.

Site visit ended at 6:35 p.m. and further discussion will be held at the 7:00 p.m. Selectboard meeting immediately following the site visit. No Action was taken at the site visit.

Respectfully Submitted,

Jackie Higgins, Town Manager