

WILLIAMSTOWN CEMETERY COMMISSION

August 25, 2022 * * Minutes - Draft

Present: John Perkins CH, Susan Lyons, Daphne Herwig, Orvil Lasell

The Meeting was called to order at 7:00 P.M. at the Town Office.

Minutes: Minutes from July 21, 2022 were reviewed. Motion made by Orvil L. to approve as written, 2nd by Susan L. All approved and Motion passed.

Budget Status Report: Budget Status Report for 07/31/2022 was presented.

Warrants: Kirkyard Services, LLC – August Mowing Contract - \$3,875.00. (Paid with gas increase price included.) Kirkyard Services, LLC – Invoices: #1399/\$250.00; #1410, 1410A/\$1,080.00; #1421/\$1,450.00. Total paid out \$6,655.00.

Income: 2 Burials/Sherman & Palmer, \$1,050.00; 2 sets Corner Posts installed/Henderson & Haggett, \$120.00; Lot Sales/Haggett \$300.00. Total Income rec'd = \$1,470.00.

New Business:

John P. We have hand-outs for a Code of Ethics draft for us all to look over and give the Town Mgr. our input.
Discussion followed: Looking quickly thru it we have some corrections and have a concern in Section 2 Definitions/"D" #4. Also, Section 5/3rd sentence down – the word "posers" should be "powers". Share this much with Jackie H. and all agreed that we should take these with us to look it over more carefully and bring it back to the next meeting in September.

John P. We also have a note that we will need to start working on our Budget for the year 2023/2024. Hand-outs given on the work sheet that I used for last year and ask that you all look this over and bring back with your thoughts for the Sept. meeting. I think that Joe will probably be going to raise his price. The gas prices this year have been high even with his added \$1,500.00. Joe is on vacation this week so is not available for this meeting.
Has anyone been up to the West Hill Cemetery lately? The gate in the middle off Henry Road needs to be closed and locked. Also, the cemetery sign needs help to be straightened and set in the ground. I tried to do it. We should ask the Town if the Highway crew could help re-set it.

John P. I got ahold of Logan Clark to see if he could do some work on the road in the Village Cemetery and he came on August 11th. He donated 1 load of crushed gravel and will be sending us an invoice for the extra load and work done. He also cut a couple of drainage ditches on the steep road on the back side to help with rain run off to hopefully cut down on wash outs. I took him through the cemetery and showed him what we have been doing for work, he was impressed.

Joe will be starting the stone cleaning in the West Hill Cemetery next week. I have staked out the ones to start with and am handing over the list of names for Susan to mark the files.

Other/Old Business:

Susan L. Up-date on the Julie Henderson Lot in West Hill. The corner posts were dropped off and Joe has installed them and the \$60.00 has been paid.

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Susan L. Alex & Rhonda Hart are looking to purchase two Cremation lots in the East Hill Cemetery and have sent us a design and dimensions of the monument that they would like us to look at and approve.
Discussion followed – concern was that the base of the stone is 4ft 6” and it would be too tight a fit for the cremation lot. If they would agree to cut the base back to 4ft 0” then this would be acceptable. All agreed and John P. signed and dated the design with the design required adjustment noted. (I will get in touch with Rhonda & Alex and let them know our decision.)

Susan L. Discussion on invoices received recently with errors. The Town requires that a vendor invoice be included for any outside purchases made. We only pay the amount charged. There is a question on the charge for corner posts - - If a check is made out the charge is \$130.00 for the set and the check is the receipt. If cash is paid then the charge is \$100.00 per set, no receipt given.
Also the vendor that we have been using might be losing the use of the building that he is in so we should check with other granite companies on pricing for corner posts.
Discussion followed and a list of companies to contact was made.
There are two more stones in East Hill that will need to have grass markers made up. Both are broken beyond repair. I will research the information for them and bring to the next meeting.
I also will need to check with Conrad Beattie on his Lot in East Hill. His Deed and the Deed for the Gingras lot are among the missing. There is a monument on the Gingras lot and might be corner posts on the Beattie lot. Have Joe look at this also.

Orvil L. Noted that some of the older lots in East Hill might be 4 x 10’s. (20 years ago.)

Susan L. I’m working on entering the East Hill Cemetery information in NEMRC and have found a lot of information on the Find-A-Grave site. I have noticed information missing and in order to up-date will need to join/pay Find-A-Grave. Is this something that we can do?
Decision was to check into the cost of joining this site.

John P. In the Village Cemetery – the big boulder gravestone doesn’t have a deceased date on it. Research this.

John P. Any other business? None - -

John P. I’ll make the Motion to adjourn this meeting - - 2nd by Daphne H.

MEETING ADJOURNED AT 8:30 P.M.

NEXT MEETING: September 22, 2022
