

# WILLIAMSTOWN CEMETERY COMMISSION

September 22, 2022 \* \* Minutes - Draft

**Present:** John Perkins CH, Susan Lyons, Daphne Herwig, Orvil Lasell, Matt Couillard & Joe Mangan

The Meeting was called to order at 7:00 P.M. at the Town Office.

**Minutes:** Minutes from August 25, 2022 were reviewed. Correction noted by Orvil L. Motion made by Daphne H. to approve with correction, 2<sup>nd</sup> by Orvil L. All approved and Motion passed.

**Budget Status Report:** Budget Status Report for 09/21/2022 was presented.

**Warrants:** Kirkyard Services, LLC – Sept. Mowing Contract - \$3,875.00. (Paid with gas increase price included. Total paid out \$3,875.00.

**Income:** 2 Lots Sold (Hart & Bottiggi) \$1,370.00; Palmer & Sherman Grass Markers installed \$90.00; Total Income rec'd = \$1,460.00.

## New Business:

John P. I spoke with Logan Clark regarding his bill for doing the work in the Village Cemetery. He said that he would be sending it in soon.  
The gate in the middle off Henry Road still needs to be closed and locked. Anything new on the sign?

Susan L. I did speak to Jackie regarding straightening the Cemetery sign and she was going to give the Road Foreman a note to have them do this for us.

John P. At some point we will continue with cleaning more stones in Village, down over the bank towards Mill Village. Joe still needs to clean the stones in West Hill Cemetery that I have staked out.

Also, the woodchuck holes in the Village Cemetery will need to be filled in and the “bombs” set to get rid of the woodchucks. Asked Joe to do this after the flags are picked up in the Fall.

## Other/Old Business:

Orvil L. At the Trustee of Public Funds meeting last month Gary Storrs said that he had not received the checks from the Cemetery Lot Sales. Jennifer Allard was at that meeting also and she was going to check on this.

Susan L. The checks were mailed out. I'll check with her on this.

On another note - - I received a call from Mike Pierce whose father has a lot in the Village Cemetery and he was asking if there would be room for (4) more burials (cremations) and two more monuments. I explained that there was a central monument there already and we would look at the lot and discuss it at our meeting. I took a picture of the lot and it is a 10x20 with only (1) full burial on it presently. All 4 corner posts located.

Discussion followed and it was decided that we would allow for (2) slants (2'x1'), one slant per couple, to be placed on the lot. The stone design with dimensions to be approved prior to manufacturing and a base would be needed. I'll give him a call and let him know our decision.

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- John P. Joe has his new contract for us to look at.
- Joe M. I've had to go up on my prices and will give my notes to Susan to type up. New Mowing contract price is \$34,000 and I've increased the price to install grass marker to \$40.00 each; installation of 4 corner posts now at \$20.00 each; plus any additional work to be done by bid or at \$50.00 per hour. Added item - to order corner posts and will pick up for \$50.00 fee.
- Susan L. Joe you mentioned to me on the phone changing when you would like to install corner posts. Also – do you have the list of names for the stones that you straightened/repared in the two cemeteries for me.
- Joe M. Regarding the corner posts, I would like to do them at the beginning and towards the end of the year.  
I have the names on my phone and will get them to you.
- John P. We will be working on our up-coming budget for the Town next so thank you Joe for this information. No need for you to hang around for this part.
- Budget discussion followed - worked on increases and balancing the new proposed budget.
- Susan L. I have been checking with different granite companies for pricing on corner posts. The three companies that responded are: Joe's Custom – Barre granite \$160.00 for 4 with initial – 6 weeks once ordered; Spruce Mtn Granite – Gray granite from overseas - \$55.00 each (\$220.00/4) with initial – 6 weeks once ordered; GIV - \$278.00/set, polish top with initial.
- Susan L. Regarding the question last month to look into the cost of joining the Find-A-Grave site to up-date and/or add information, after checking into this and discussing it, the decision was to continue as is for now.
- John P. Looking at the General Ledger Report dated June 22, 2022 – the Cemetery Donation Reserve fund shows a balance of \$5,424.58. I would like to make the suggestion that we transfer these funds to Virtus. Discussion followed. Can I have a Motion?
- Susan L. I'll make the Motion to move the Cemetery Donation Reserve money in the amount of \$5,424.58 to Virtus. 2<sup>nd</sup> by Daphne H. – All in favor? All voted Yes. Motion passed.
- John P. Any other business? None - -
- Susan L. I'll make the Motion to adjourn this meeting - - 2<sup>nd</sup> by Matt C.

MEETING ADJOURNED AT 9:00 P.M.

NEXT MEETING: October 27, 2022

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