

# WILLIAMSTOWN CEMETERY COMMISSION

October 27, 2022 \* \* Minutes - Draft

**Present:** John Perkins CH, Susan Lyons, Daphne Herwig, Orvil Lasell, Matt Couillard & Joe Mangan

The Meeting was called to order at 7:00 P.M. at the Town Office.

**Minutes:** Minutes from September 22, 2022 were reviewed. Motion made by Daphne H. to accept as written, 2<sup>nd</sup> by Matt C. All approved and Motion passed.

**Budget Status Report:** Budget Status Report for 10/25/2022 was presented.

**Warrants:** None presented.

**Income:** 3 Lots Sold (Paronto, Shangraw & Pecor) \$1,930.00; Jarvis Burial with a Veteran Grass Marker installed \$945.00; Total Income rec'd = \$2,875.00.

## New Business:

John P. Looking at the Budget Status Report – everything looks good.

Susan L. As we discussed at the last meeting regarding the Cemetery Donation Reserve Fund in the General Ledger Report – a Warrant was done and a check written to the Trustee of Public Funds in the amount of \$5,424.58 to be transferred to our Virtus Funds account.

Susan L. The stones in the West Hill Cemetery that were cleaned look nice.

John P. Asked Joe if he had anything to add to his contract other than what we have already noted.

Joe M. No - - but I did want to discuss burials on Sunday. I'm not changing my contract as I haven't had to do very many since I started and always try to do it on a Saturday if possible. If there is family coming from out of town I understand and will try to accommodate.

John P. Any other comments? None - -. Contract for 2023 ok'd and all present signed.

## Other/Old Business:

Susan L. I'm handing out up-dated copies of the Lot Prices and also the letter that goes to Potential Lot Purchasers for any comments, changes or approval. Discussion followed - - question regarding the possible price increase on the corner posts due to the increase in Barre grey granite. Will decide on this once this happens.

John P. Can I get a Motion to approve the changes.

Matt C. I'll make the Motion to approve the changes – 2<sup>nd</sup> by Daphne H. All approved.

Susan L. These will be effective as of Jan. 1, 2023. Up-dated prices will be sent to the Funeral Homes.

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John P. Looking for a date to pick up the flags in the cemeteries – after Veteran’s Day - Nov. 11<sup>th</sup> which is on a Friday this year.  
Date chosen – Saturday, Nov. 12<sup>th</sup> – 9:00 a.m. at the Village Cemetery.  
I still need to do a letter to go in the Town Report this year.

Susan L. Brought a copy of an e-mail that I received today from Steve England regarding a groundhog problem on the Jewett family lot in the Village Cemetery. I did go in and try to fill the hole myself but they opened it up again.  
Discussion followed - -need to use the “bombs” this fall after Veteran’s Day. If this doesn’t fix the problem then the suggestion was to find an exterminator.  
Send a note of apology to the Englands.

John P. Question on the missing Virtus checks.

Susan L. Jennifer said that they still have not been processed through the bank and she will need to re-issue them.

Daphne H. & Joe M. Mentioned that we could use a load from Logan Clark going in the first driveway – the ruts are getting a little deep.

John P. I’ll get in touch with him. We still haven’t received an invoice from him on the work he already did.

Joe M. Do you want any more stones cleaned this Fall?

John P./Orvil L. Not this Fall - - let’s see how things go with the economy.

John P. Any other business? None - -

Matt C. I’ll make the Motion to adjourn this meeting - - 2<sup>nd</sup> by Daphne H.

MEETING ADJOURNED AT 7:50 P.M.                      NEXT MEETING: November 17, 2022
