

TOWN OF WILLIAMSTOWN
WILLIAMSTOWN SELECTBOARD MEETING
December 12, 2022 – PUBLIC SAFETY BUILDING

Present: Jasmin Couillard, Clayton Woodworth, Rodney Graham, Chris Peloquin, Chris Wade (Virtual)

Town Manager, Jackie Higgins

Call to Order - Jasmin called the meeting to order at 7:00 pm

Set the Agenda: Chris P. made the motion to set the agenda. Rodney seconded. So moved.

Review of Open Public Comments

Selectboard Announcements: N/A

Public Announcements:

Horace Duke spoke on behalf of the Williamstown Food Shelf, thanking Chris Wade and family for the “Stuff a Truck” Event benefiting the food pantry. Horace also mentioned a special thank you to Sam of the Pump & Pantry for freezer storage space for Turkeys during the Thanksgiving event.

Marie Abare spoke on behalf of the Williamstown Alumni and the possible Memorial Day/Alumni Weekend. The next Alumni Meeting is December 14th, at 6pm at the Public Safety Building. Marie requested updated emails for Selectboard members to send email with information regarding the request. Chris P. stated that he supported the event and that the time to start planning would be now.

Approve Payroll Warrant: Rodney made the motion to approve SB Warrant SB22021. Chris P. seconded. So moved.

Approve SB Minutes: Rodney made the motion to approve SB Minutes 12/07/2022. Chris P. seconded. Chris P. stated that the Performance Review Process has been implemented. So moved.

Town Manager’s Report: See attached.

New Business:

Billtown Roadhouse Liquor License: Chris P. made the motion to approve the requested license once payment was made. Chris W. seconded. So moved. Barbara Graham explained the new system for Liquor Licenses with the new portal online.

Fire Department Account Funds/Policy: Policy was drafted by the Town Manager, Chris P. asked if the Selectboard members have gone over it yet. William Graham had no opinion on the policy. Rodney questioned part 16.4, If the donation is not designated, where would the donation go? Into the General Fund?

Chris P. stated that the policy is still very broad and that it would be wise to have all of the different departments take a look at it for insight. Chris P. made the motion to table the discussion until the next meeting. Clayton seconded. So moved.

Declaration of Inclusion: Chris P. made the motion to approve as written. Clayton seconded. So moved.

Ainsworth Public Library Letter – Dated September 8, 2022: Russ made an apology for the posting on the Billtown Facebook page. He stated that the Library is not using tax payer dollars to pay for legal fees or consultations. The

library is seeking full transparency with all funding through the library. Chris P. stated that the town and library have worked through previous disagreements and moving into the right direction.

Russ explained the budget for the next year and the motion was made to give Sarah a \$1 raise retroactive to December 4th as well as \$3 wage increase for the next budget year.

Chris P. questioned the investments mentioned at the previous Library meeting. Russ discussed the change in the budgets reflecting the raise in Minimum Wage as well as. Rodney shared his concern that the raises are covered by Tax payers, so they will be affected. Russ asked for the Selectboard to put all of their questions in writing for him to present to Sarah at their next meeting. No action was taken. Issue was tabled until the next meeting.

Around the Table: Chris W. thanked everyone that showed support for the Stuff A Truck Event. Estimated \$2,200 was raised to help the Williamstown Food Pantry.

Chris P. requested that the ARPA Funds be added to the next Selectboard agenda.

Rodney announced that he would not be seeking Re-Election this year for Selectboard. Jasmin stated that she would be.

Executive Session: N/A

Adjourn: Motion was made to adjourn by Clayton at 8:33 and seconded by Chris P. So moved.

Respectfully Submitted,

Megan Keys

Jasmin Couillard

Clayton Woodworth

Chris Peloquin

Rodney Graham

Chris Wade