

TOWN OF WILLIAMSTOWN
WILLIAMSTOWN SELECTBOARD MEETING
July 17, 2023 – PUBLIC SAFETY BUILDING

Present: Larry Hebert, Clayton Woodworth, Chris Wade, Scott McCarthy, Chris Peloquin

Town Manager, Jackie Higgins

Call to Order – Larry called the meeting to order at 7pm.

Set the Agenda: Chris Peloquin requested the agenda be amended to move the Macdonald Road – Status Update to Old Business.

Larry requested an Executive Session at the beginning of the meeting to discuss Litigation, Road Reclassification, as well as possible flood issues. Scott made the motion to go in to Executive Session. Chris P. Seconded.

Executive Session: Entered Executive Session at 7:06pm, exited at 7:37pm, No action taken.

Review of Open Public Comments

Selectboard Announcements: Chris P. reported the feedback from the town's people has been positive regarding the flood and actions taken with the Road Crew and Fire Department. Larry was happy with the response also from the residents in town, lending a hand as well as equipment to help get roads repaired.

Public Announcements: Rama requested support to go towards the CV Fiber for the town. Chris P. asked Jackie to put the discussion on the agenda for the next Selectboard Meeting.

Chris Dessureau mentioned the Chicken Dinner that was hosted at the Masonic Lodge by Lisa St. Lawrence in support of the town.

Commissions/Committees/Trustees/Other Board Announcements:

Approve Payroll Warrant and SB Warrants: Chris P. made the motion to approve the warrants, SB22050, SB22051, SB22052, SB22053 and Payroll 6/18/2023, 7/2/2023 & 7/16/2023. Scott seconded. So moved.

Selectboard Meeting Minutes: Chris P. made the motion to approve the Selectboard Minutes from 6/12/2023 and 7/10/2023. Scott seconded. So moved.

Town Manager's Report: See attached.

New Business:

ARPA: WILLIAMSTOWN YOUTH SPORTS – Discussion tabled and added to next meeting agenda, motion made by Chris P. and seconded by Clayton. So moved.

ROULEAU DAM: Larry Hebert, Jackie and David Wilder have been in contact with the property owners as well as the Dam Engineers regarding the stability of the Dam. A solution will be in place as soon as possible. The Road Foreman is consistently checking the dam when we have rainfall and storms. Rodney Graham asked if the town was monitoring other Ponds and Dams.

David Traczyk (property owner) requested a written statement of the plan from the town. Chris P. stated that the town would air on the side of caution when making a plan and putting it into writing for the property owners.

JULY 10TH FLOODING: Chris P. commended David Wilder on an exceptional job managing the roads for his first flood in the Foreman position.

David Traczyk asked about the Route 64 Damage, Larry spoke about the sinkholes and work on the road and stabilizing the roadsides.

Chris Eaton mentioned the culvert coming from the Hoyt-Seaver Field. Checking in with the water levels and moving silt and debris.

Old Business: n/a

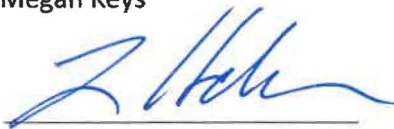
Around the Table: Chris P. spoke on behalf of the WRB and stated that the Family Fun Day event has been postponed due to flooding at the field etc.

Chris W. and Clayton also commended everyone in town that has helped with the flood repairs as well as the Road Crew and Fire Department.

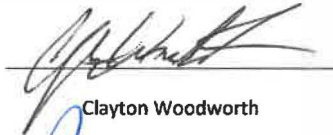
Adjourn: Chris P. made the motion at 8:38pm to adjourn the meeting and Clayton seconded. So moved.

Respectfully Submitted,

Megan Keys



Larry Hebert



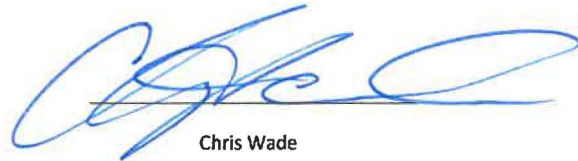
Clayton Woodworth



Chris Peloquin



Scott McCarthy



Chris Wade

TOWN MANAGER'S REPORT

Delinquent Taxes \$52,371.03, Water \$8,554.66 and Sewer \$13,931.96

Tax Sales - 2023 33 properties were sent tax sale notices. 30 were paid and 3 were put up for tax sale. 2 properties were sold at tax sale and no bids on unlanded mobile home. Will need to submit to small claims court.

Letter sent out to all delinquent tax payers of tax sale process.

Landfill Inspection Report – Need to brush hog the landfill this year and repair the sign on the southwestern boundary of landfill (missing a bolt).

911 signs still available \$20.00 each, fundraiser for the Fire Dept. and Ambulance. Still have some available. Contact the Town Manager's office.

MERP – Municipal Energy Resilience Program grant applied for was approved \$4000.00. The Municipal Energy Resilience Program (MERP) is a new grant program funded by Vermont Building and General Services (BGS) and administered by regional planning commissions to help communities become more energy resilient. The \$4000.00 mini grant will pay for study of town buildings and then we can apply for the larger grant to improve our buildings. More to follow. Update – waiting on CVRPC assistance.

Water/Sewer Department –

Vermont Service Line Inventory requirements. Inventory and replacement plans must be completed by October 16, 2024. Both system owned and customer owned. Replacement plans are for galvanized and lead pipe replacement. High Street and a small section of galvanized water line going south past the Pump and Panty will need to be replaced.

For Water Systems serving a population of 1000 or less: The Division plans to utilize 2022 DWSRF Set-Asides to offer FREE service line inventory development to NTNC and Community water systems serving 1000 or fewer people.

Consulting assistance had been approved. Finalizing work schedule.

Water/Sewer bills were due June 19, 2023. 42 shutoff notices were delivered July 3, 2022. Delinquent users have until July 17th to pay in full/set up payment plan or they will be shut off on July 18th. Today was the last day to pay in order to avoid water shutoff.

ARPA Funding – WYSA - \$99,378.00.

HIGHWAY – See Road Log –

WILLIAMSTOWN SELECTBOARD MEETING SIGN IN SHEET

DATE 7/17/23

David Walsh

Suzanne Baker

Rodney Brooker

Greg Foster

Susan Lyons

David Temple

Chris Desnoes

Rama Schneider

Chris Eaton

Carrie Eaton

