

TOWN OF WILLIAMSTOWN
WILLIAMSTOWN SELECTBOARD SPECIAL MEETING
August 21, 2023 – TOWN HALL

Present: Larry Hebert, Clayton Woodworth, Chris Wade, Scott McCarthy, Chris Peloquin

Town Manager, Jackie Higgins

Call to Order – Larry called the meeting to order at 7pm.

Set the Agenda: Agenda amended to add Warrants SB22060 & SB22061, also add Brush Hill Bridge to old business for discussion and warrant approval. Also adjust meeting agenda to discuss old business first. Chris P. made the motion to amend the agenda. Chris W. seconded. So moved.

Old Business:

BRUSH HILL BRIDGE – Discussion with Brook Roya with B&G Repairs about the quote provided to the town regarding the bridge repairs. Brook spoke regarding the platform and trap that will be used to prevent anything from going into the water underneath the bridge. Chris P. questioned the insurance for B&G Repairs and if they have the proper coverage for the project. Chris P. made the motion to approve the contract provided the proper insurance is provided to the town. Scott seconded the motion. So moved.

Review of Open Public Comments

Selectboard Announcements:

Public Announcements:

Approve SB Warrants: Chris P. made the motion to approve warrants SB22060 & SB22061. Clayton seconded the motion. So moved. Chris P. made the motion to approve warrant SB22059 and Chris W. seconded. Discussion on warrant being submitted two days after a Selectboard meeting for approval. Chris P. questioned the dates on previous invoices provided to the town being paid after the due dates. Jackie explained the process of bills received by the office and being processed for the next warrant. Larry suggested the Selectboard members sign warrants on the second and fourth Monday of the month. Chris P. made the motion to support the warrants being signed on the second and fourth Monday of each month. Clayton seconded the motion. So moved.

Around the Table: Chris P. asked Jackie about the visit from WCAX. Jackie stated that the visit to the Town Office was regarding some questions about Heidi's Haven's in Williamstown.

Chris P. requested a 1 minute recess to enter into Executive Session. Clayton seconded. So moved.

Executive Session: Chris P. made the motion to enter into Executive Session for legal issues at 7:46pm, Clayton made the motion to exit at 7:48pm. Chris P. made the motion to accept the changes to the Reclassification of Roads: Facts & Findings. Clayton seconded the motion. So moved.

Adjourn: Chris P. made the motion to adjourn the meeting at 7:55pm, Chris W. seconded. So moved.

Respectfully Submitted,

Megan Keys

Scott McCarthy

Chris Wade

Larry Hebert

Clayton Woodworth

Chris Peloquin