

WILLIAMSTOWN CEMETERY COMMISSION

August 24, 2023 * * Minutes - Draft

Present: Matt Couillard CH, Susan Lyons, Daphne Herwig, Joe & Kaira Mangan, Orvil Lasell

The Meeting was called to order at 7:05 P.M. at the Town Office.

Minutes: Minutes from July 27, 2023 were reviewed. Motion made by Daphne H to accept as written, 2nd by Susan L. All approved and Motion passed.

Budget Status Report: Budget Status Report presented for the Current Year. - dated Aug. 21, 2023.

Warrants: Kirkyard Services/Aug. Contract - \$4,250.00; Kirkyard Services - (3) burials: K. Rouleau \$250.00; C. Peake \$350.00; D. Green \$250.00. Burials totaled \$850.00. Total Warrants Paid out = \$5,100.00

Income: (1) burial: D. Green (\$350.00) (1) Grass marker installed (\$60.00) Two Lot Sales: E. Owen & H. Woodworth (\$1,050.00)
Total Income rec'd = \$1,460.00

New Business:

Joe M. Regarding Bids for next year - - when are you planning on doing this?

Matt C. We discussed doing this in September as the new budgets will be due to the town.

Matt C. Look over the Current Budget Status Report.

Orvil L. The finance report from the Trustee of Public Funds - -the Wells Fargo balance is currently \$327,297.

Susan L. Report on Pete Flood and the woodchuck issue in the Village. Pete did come into the office and signed the necessary papers and told me that he had already set the traps and had caught 6. I had talked with Orvil earlier and he mentioned that it might be a good idea to have Pete set some traps in the East Hill Cemetery also. I did mention that to him when he was in and he said that he could do that. He was also going to re-set them in Village after he got back from his vacation to make sure that he had caught them all.
At some point the holes will need to be filled in and I will notify the relative of the Jewett lot that we have had some success in resolving this issue.

Susan L. I typed up a letter for the Town and gave them the figures for money to be paid out of our Previous Year's budget. Jackie Higgins initialed it and just said to remind the treasurer when we presented the invoices.

Matt C. I spoke with Dennis Beaudin regarding Conrad Beattie's stone in the West Hill Cemetery. Discussed his concerns regarding the weight of the stone and the wet condition of the cemetery. Might possibly have to have someone with a crane come in to set the stone.

Orvil L. That is not our concern. Conrad Beattie will have to make this decision.
Discussed possible companies that might be able to do this.

Matt C. The flagpole road in the Village and the lower road off Rte.14 that need some material - - will need to put on hold until spring.

Susan L. In West Hill – our daughter has a 4x4 post that she is donating so we can replace the broken one. Hopefully when things slow down we can get a group together to replace it and fix the metal sign also.

Other/Old Business:

Susan L. Regarding the mobile sandblast job in the West Hill Cemetery. The three companies that I reached out to get a price quote haven't gotten back to me at this time. Will try again next spring.
The Christmas wreath is still on the monument in the Village.

Joe M. I'll take care of it.

Susan L. Extra lot in the Village for Elaine Owen was purchased. The bench is already made up – this is the only picture that we have of it. It will need a base.

Joe M. I have Matt Henderson doing foundation work for me.
Susan L. He still has two papers to sign and return. Work Orders need to be completed for any work done in any of our cemeteries. Nothing ever received from him on the job in East Hill either. The Release and Hold Harmless Agreement has also not been returned. Sent this information to him in an e-mail and also "snail mail".

Joe M. I'll talk to him about these - - again.

Matt C. Anything else? No - -.

Susan L. I'll make the Motion to adjourn – 2nd by Orvil L. All approved.

MEETING ADJOURNED AT 7:40 P.M.

NEXT MEETING: Sept. 28, 2023
