

WILLIAMSTOWN CEMETERY COMMISSION

September 28, 2023 * * Minutes - Draft

Present: Matt Couillard CH, Susan Lyons, Daphne Herwig, Orvil Lasell, Joe & Kaira Mangan

The Meeting was called to order at 7:00 P.M. at the Town Office.

Minutes: Minutes from August 24, 2023 were reviewed. Motion made by Daphne H to accept as written, 2nd by Orvil L. All approved and Motion passed.

Budget Status Report: Budget Status Report presented dated Sept. 27, 2023.

Warrants: Kirkyard Services/Sept. Contract - \$4,250.00; Peter Flood/Inv #303147 – Woodchuck removal - \$645.00. Total Warrants Paid out = \$4,895.00

Income: None

New Business:

Matt C. Look over the Current Budget Status Report. Discussion followed – 2 months left on Joe's contracted services plus 3 months next year – everything looks o.k.

Susan L. Asked Joe for an up-date on the purchase of a lot in the East Hill Cemetery for Deb. Turner's sister Diane Robinson. She will be purchasing a 5x5 cremation lot close by to Robert J. Robinson's lot and will be sending us a check. Let Joe know when we receive it.

Susan L. I had a call from Conrad Beattie looking for an up-date on the wetness of the lot in the East Hill Cemetery. I sent Matt & Joe a note to check on this and both agreed that it was still way too wet. Again the discussion was that he was probably going to have to rent a crane to set his stone. Orvil mentioned Hutch Crane Co.

Susan L. Showed Joe a picture of the stones in the East Hill Cem that were covered with grass. Concerned about this because we just had these stones cleaned. Joe did say that he had spoken to his workers about this but would do so again. Asked about the stones to be cleaned in the West Hill Cemetery - -

Joe M. Should be able to start in West Hill within the next couple of weeks. Matt Henderson will be doing the foundation for the Helman Lot in the Village.

Discussion on placing ads in the Times Argus and The World for bidding on our three cemeteries. Will check with Jackie regarding this. Date for bids to be returned is Oct. 25, 2023 – day before our next scheduled meeting.

Matt C. Time to go over our Budget figures for 2025. Discussion followed and our new figure is to be \$56,100.00. Will type up the new figures and forward to Matt C. for final approval before giving them to Jackie/Town Mgr.

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Other/Old Business:

- Susan L. Steve Ducey of Green Valley Memorials will be doing the foundation for Elaine Owen's bench. I have all the paperwork.
- Joe M. I met with him and explained the position that the bench should be placed – facing the upper hill.
Discussion followed - - Elaine had wanted it to face the Village. No picture was received before the bench was made – don't know if she had names and dates etched somewhere on the bench but the committee agreed that if she wanted it to look toward the Village then it would be okay to place it that way. 7
- Susan L. We have the material to replace the post that was broken last winter at the corner of the West Hill Cemetery. Can we set a work date to replace this?
Decision was to meet on Saturday, Oct. 14th at 10:00.
- Matt C. Anything else? No - -.
- Susan L. I'll make the Motion to adjourn – 2nd by Orvil L. All approved.

MEETING ADJOURNED AT 8:30 P.M.

NEXT MEETING: Oct. 26, 2023
