

WILLIAMSTOWN CEMETERY COMMISSION

October 26, 2023 * * Minutes - Draft

Present: Matt Couillard CH, Susan Lyons, Daphne Herwig, Orvil Lasell, Joe & Kaira Mangan

The Meeting was called to order at 7:00 P.M. at the Town Office.

Minutes: Minutes from Sept. 28, 2023 were reviewed. Motion made by Daphne H to accept as written, 2nd by Orvil L. All approved and Motion passed.

Budget Status Report: Budget Status Report presented dated Oct. 25, 2023.

Warrants: Times Argus Ad - \$78.52. Total Warrants Paid out = \$78.52

Income: M. Winters/Grass marker installed/\$60.00; Turner/Robinson Lot Sold/\$550.00; C.L. Hall/Burial/\$350.00. Total Income Received - \$960.00

New Business:

Matt C. Look over the Current Budget Status Report.

Susan L. Discussion followed – We didn't receive an invoice from Kirkyard Services for their Oct. Contract so that figure was not included in this month's Budget Report.

Susan L. Work done in the West Hill Cemetery on Saturday, Oct. 14th to replace the broken corner post, fixed the fence and cleaned up branches. The Cemetery sign was fixed and re-set also. Picture of the work done brought in. Thank you to the board members and Clarence Lyons.

We have also had a complaint from the Bottiggi's regarding the grass being left on the cemetery stones in the Village Cemetery. Pictures brought in to show. They have had to clean off not only their stone but a few others in the same area several times after mowing.

Joe M. Definitely not acceptable. I have spoken to my crew but will talk to them again.

Susan L. Have the stones been cleaned in West Hill yet? No Work Order received yet.

Joe M. Yes, they have just recently been cleaned. I will also be working on the repairs and foundation work in the Village. We will do one more mowing and fall clean-up.

Susan L. Could I ask a favor please. The lilac tree branches in the Village – could they be pushed over the bank?

Joe M. Yes, I can do that when I have my equipment there. Question on the section of the Village Cemetery map - - can the West Range section be enlarged and re-printed?

Susan L. I can see if I can enlarge that section of the map plus the rows down from that.

Matt C. Only one Bid received, and it is from Joe, Kirkyard Services. Bid passed for review and for comments. Noted the price increases. Asked for a Motion - -

Susan L. I'll make the Motion to accept Joe's bid - - 2nd by Daphne H. All approved.

Susan L. We will need to go over our prices again and adjust them at our next meeting. Will send out our new prices to the Funeral Homes as soon as possible. I will print up a Contract for Joe for our next meeting to be signed.

Other/Old Business:

- Orvil L. At our last Trustee of Public Funds Meeting we were discussing what plans the cemetery board might have for possible projects to use some of the monies for. Something to think about.
- Daphne H. Can we draw on it anytime?
- Orvil L. Yes – 4% per fiscal year (July 1 – June 30). Or we can draw 2% before December and 2% after January, or 4% after January through June.
- Matt C. What date should we pick up the flags from the cemeteries? Discussion followed and decided on Monday – Nov. 13th – meet in the Village Cemetery at 3:00.
- Matt C. Anything else? No - -.
- Daphne H. I'll make the Motion to adjourn – 2nd by Susan L. All approved.

MEETING ADJOURNED AT 8:00 P.M.

NEXT MEETING: Nov. 16, 2023
