

TOWN OF WILLIAMSTOWN
WILLIAMSTOWN SELECTBOARD SPECIAL MEETING

September 11, 2023 – TOWN HALL

Site Visit: MacDonald Road 6:00pm to 6:35pm

Present: Larry Hebert, Clayton Woodworth, Chris Wade, Scott McCarthy, Chris Peloquin

Town Manager, Jackie Higgins

Call to Order – Larry called the meeting to order at 7pm.

Set the Agenda: Chris P. made the motion to add the CVRPC Update and Drainage at Hoyt-Seaver Field to the agenda as well as the Orange County Sheriff's Contract to Old business. Chris W. seconded the motion. So moved.

Review of Open Public Comments

Selectboard Announcements: Chris P. mentioned the latest Rec Board event at the Middle-High School field since the Hoyt-Seaver Field being unavailable from flood damage.

Public Announcements: Rama Schneider questioned the repairs on Brush Hill Bridge. Larry Hebert spoke regarding the repairs to the bridge that took place in August.

Jackie Higgins made an announcement regarding the Haunted Forest to benefit the Food Shelf & Library, October 27th & 28th.

Approve SB Warrants: Chris P. made the motion to approve SB22062, SB22063, SB22064 & SB22065. Clayton seconded. So moved.

Approve SB Minutes and Payroll: Chris P. made the motion to approve Payroll 8/27/2023 & 9/10/2023. Scott seconded. So moved. Chris W. made the motion to approve SB Minutes 8/14/2023 & 8/21/2023. Scott seconded the motion, Chris P. abstained. So moved.

Town Manager's Report: See attached.

New Business:

Hearing for MacDonald Road Reclassification: After much heated discussion, Chris P. made the motion to reclassify from Class 3 to Class 4 Road. Clayton seconded the motion. Motion passed unanimously.

Clark Road Reclassification: Rob Farrell from Second Springs spoke regarding the reclassification. Rob requested the town either maintain it or abandon it all together. After some discussion, Scott suggested speaking to the other property owner on Clark Road regarding the matter. Discussion was tabled.

CV Fiber Update: Lucas Stubbs updated the town regarding the status of CV Fiber. They are currently working to update Calais, Middlesex, Worcester and East Montpelier. Williamstown is in the 3 year plan for having the CV Fiber installed and up and running. Chris P. said that the Town was in support and asked how we could help. Lucas said that they would need a 10 by 10 spot for the mechanical box.

CVRPC: Christian Meyer came to update on the opportunities that the CVRPC has to support the local planning commissions.

Liquor License – The Den: Chris P. made the motion to approve the 3 liquor licenses. Scott seconded. So moved.

Open Meeting Laws and Warrant Signing: After some discussion, Scott made the motion to continue with signing warrants on the 2nd Monday at Selectboard Meetings as well as 4th Monday at Town Hall. Clayton seconded the motion. Larry called for a vote, 4 – yes 1 -no, Chris P.

South Hill Bid Opening: Larry recused himself from the bid opening. Chris W. read the bids.

Avery Excavation bid \$171,311.00

Hebert Excavation bid \$151,795.00

Scott made the motion to accept Hebert Excavation's bid of \$151,795.00. Chris P. seconded the motion. So moved.

911 Tiffany Drive: Megan spoke regarding the residence on Tiffany Drive being the only one. Suggested by e911 coordinator to revert back to Brook Street. Chris P. made a motion to speak to the property owner regarding the possible change. Clayton seconded the motion. So moved.

Drainage @ Hoyt-Seaver Field: Larry spoke regarding a swell being put in to redirect the water to keep it away from the field. Chris P. made the motion to address the issue but not touch the backstop. Scott seconded the motion. So moved.

Old Business:

OCS Sherrif Contract: Jackie presented the board with the changes requested. Chris P. made the motion to support the contract. Chris W. seconded the motion. So moved. Chris W. also requested a more detailed road log for the Selectboard to view.

Around the Table: Chris P. mentioned the School Board was looking for input from Williamstown residents. Chris P. also welcomed Chris W. to the Road Crew.

Executive Session: Chris P. made the motion to enter Executive Session for Contract Negotiations at 10:08pm, Clayton made the motion to exit at 10:28pm. No action taken.

Adjourn: Chris P. made the motion to adjourn the meeting at 10:29pm, Chris W. seconded. So moved.

Respectfully Submitted,


Megan Keys



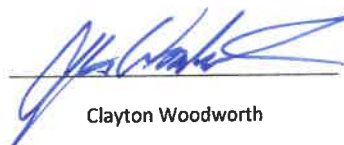
Scott McCarthy



Chris Wade



Larry Hebert



Clayton Woodworth



Chris Peloquin

Town of Williamstown
WILLIAMSTOWN SELECTBOARD MEETING

MONDAY, SEPTEMBER 11, 2023
6:00 P.M. SITE VISIT TO MCDONALD ROAD TH# 57 & TH #74
7:00 P.M.
PUBLIC SAFETY BUIDLING

MEMBERS:

CLAYTON WOODWORTH
CHRIS PELOQUIN
CHRIS WADE
SCOTT MCCARTHY
LARRY HEBERT

TOWN MANAGER – JACQUELINE HIGGINS

SELECTBOARD MEETING

CALL TO ORDER:

SET THE AGENDA:

REVIEW OF OPEN PUBLIC COMMENT:

SELECTBOARD ANNOUNCEMENTS:

PUBLIC ANNOUNCEMENTS:

COMMISSIONS/COMMITTEES/TRUSTEES/OTHER BOARD ANNOUNCEMENTS:

APPROVE WARRANTS: SB22062, SB22063, SB22064 & SB22065

PAYROLL 8/27/23 & 9/10/23

APPROVE SELECTBOARD MEETING MINUTES: 8/14/23 & 8/21/23

TOWN MANAGER'S REPORT

NEW BUSINESS:

HEARING FOR MCDONALD ROAD RECLASSIFICATION

CLARK ROAD RECLASSIFICATION

CV FIBER – LUCAS STUBBS

CVRPC – CHRISTIAN MYERS

LIQUOR LICENSE – THE DEN

OPEN MEETING LAWS AND WARRANT SIGNING

SOUTH HILL BID OPENING

911 TIFFANY DRIVE

HOYT SEAVER BALL FIELD DRAINAGE

OLD BUSINESS:

OCSO CONTRACT

AROUND THE TABLE:

EXECUTIVE SESSION – 1 V.S.A. SECTION 313 – CONTRACT NEGOTIATION

ADJOURN

WILLIAMSTOWN SELECTBOARD MEETING SIGN IN SHEET

DATE 9/11/23

Horace Duke, Jr.

Tawla Saldi

Rodney Salter

Laura (N. Baker)

David Wilder

Chris Dessenon

RICH TURNER

William Cochran (The Den)

Jeff Cochran (The Den)

Jeff Dastidge

Brocke Dinglecline

TOWN MANAGER'S REPORT

Delinquent Taxes \$47,389.06, Water \$6,254.31 and Sewer \$10,335.20

Tax Sales -

Landfill Inspection Report – Need to brush hog the landfill this year and repair the sign on the southwestern boundary of landfill (missing a bolt). Update brush-hogging has been completed and sign has been repaired.

911 signs still available \$20.00 each, fundraiser for the Fire Dept. and Ambulance. Still have some available. Contact the Town Manager's office.

MERP – Municipal Energy Resilience Program grant applied for was approved \$4000.00. The Municipal Energy Resilience Program (MERP) is a new grant program funded by Vermont Building and General Services (BGS) and administered by regional planning commissions to help communities become more energy resilient. The \$4000.00 mini grant will pay for study of town buildings and then we can apply for the larger grant to improve our buildings. More to follow. Update – waiting on CVRPC assistance. Update \$4000.00 grant finalized and funds should be in the Treasurer's Office by next week.

Water/Sewer Department –

Vermont Service Line Inventory requirements. Inventory and replacement plans must be completed by October 16, 2024. Both system owned and customer owned. Replacement plans are for galvanized and lead pipe replacement. High Street and a small section of galvanized water line going south past the Pump and Panty will need to be replaced.

For Water Systems serving a population of 1000 or less: The Division plans to utilize 2022 DWSRF Set-Asides to offer FREE service line inventory development to NTNC and Community water systems serving 1000 or fewer people.

Consulting assistance has started obtaining data from the town for the inventory.

ARPA Funding –

EWP (Emergency Watershed Protection) - Funding assistance letter was sent. Met with EWP engineers on 9/6/23 for site visits. Currently waiting for approval. This is a 75% funding for individuals, and 25% match. Must be town sponsored for applicants. Town does all paperwork and funding comes to the town for disbursement.

HIGHWAY –

Currently Ditching Weir Road – has been Top dressed.

Coldspring, Flint, Ferno, McGlynn Road, Tower, Terriault, Sugarhouse, Grandview, Baptist Street, Pleasant Street,

Washington Road, Gilbert, Menard, Rood Pond Road - roads to be ditched

Flint Road Turnaround needs to be completed.

Beavers are back at the Transfer Station. Trapper has been notified.

Grader – Baptist, McGlynn, Adams Road, Tower, Grandview, Sugarhouse, Terriault Hill Road.

Roadside mowing started July 5th. Currently on standstill due to flooding.

Weir Road - 1 culvert that is to be replaced.

Erskine/Bearskat culvert will be replaced.

Flint Road Culvert will be replaced. **Has been replaced.**

MRGP Grant has been applied for. Ashley from the State will be scheduling a meeting with Road Foreman and myself for review of project areas the end of this month. **UPDATE received a \$21,000.00 MRGP grant. State has extended the deadline until next year - due to flooding.**

Screening sand and hauling sand. – **2200 yards put up so far.**
Will start screening again the week of the 18th.

Financial Report

Friends of Fire Department, Ambulance and Recreation Reports

Ambulance: Back in service.

Public Announcement: Ambulance is looking for new recruitments, if anyone is interested please contact the Town Manager or Ambulance Director.

Fire Department:

Flood Damage – Met with FEMA on 8/25/23 inspected roads. Follow up FEMA meeting is 9/12/23 at 10:00 am.

Jay Lane mudslide needs to be put out to bid.

Chelsea Road end of Gilbert still closed. Contractor will start end of September.

South Hill is back open from Covey Farm to Menard Crossroad.

Rouleau Dam – State inspection has been completed. Hearing is scheduled for 1:00 p.m. on September 12, 2023, at the Public Safety Building.

I have filed a claim with VLCT PACIF insurance for library basement flooding and fire department equipment loss, Recreation equipment loss.

Lightning Struck the Well House a second time and took out the water tank gauge. Insurance claim has been filed and electrician has ordered the necessary parts to repair.

Working with the landowner/mortgage holder on property on Meadow Street. He is in the works of having tenants evicted and getting 46 Meadow Street signed back from Tender Loving Care over to him so he can have it demolished.

