

**TOWN OF WILLIAMSTOWN**  
**WILLIAMSTOWN SELECTBOARD MEETING**  
**JANUARY 8, 2023 – PUBLIC SAFETY BUILDING**

**Present:** Clayton Woodworth, Chris Wade, Scott McCarthy, Chris Peloquin

Town Manager, Jackie Higgins

**Call to Order:** Chris W. called the meeting to order at 7 pm.

**Set the Agenda** Chris P. made the motion to add Executive Session for Legal Matters on the agenda, Clayton seconded. So moved.

**Review of Open Public Comments**

**Selectboard Announcements:**

**Public Announcements:**

**Approve SB Warrants:** Chris P. made the motion to approve Warrants SB22078, SB22079 and SB22080. Clayton seconded. So moved.

**Approve SB Minutes and Payroll:** Chris P. made the motion to approve Payroll Warrants 12/17/23 & 01/4/23. Scott seconded the motion. So moved. Chris P. also made the motion to approve the SB Minutes from 12/11/23 as written. Clayton seconded. So moved.

**Town Manager's Report:** See attached.

**New Business:**

**Clark Road Reclassification of 100 Feet Hearing:** Scott made the motion to reclassify the 100 feet of Clark Road with the Deeded Right of Way to the Town of Williamstown to be maintained by the town. Clayton seconded. Chris P. abstained. Motion passed.

**ATV Ordinance Annual Review:** Jackie asked Gordon Pirie if there were any changes to the ordinance, he stated that there haven't been any issues, so no changes need to be made. Clayton made the motion to accept the ATV Ordinance as written. Scott seconded, so moved.

**Fast Squad Update:** Chris W. made the motion to move forward with creating the Fast Squad, Scott seconded the motion. Three voted yey, one vote ney (Chris P.). After some discussion regarding budget, pay/stipend and Head of Service. Scott made the motion to appoint Head of Fast Squad to Marie Abare, Chris W. seconded the motion.

**Ambulance & Monitor Sale:** Chris P. made the motion to have the Town Manager move forward with selling the ambulance with the highest bidder. Clayton seconded the motion. So moved. BTEMS proposed trading the monitor for 2 AED Units. Chris P. made the motion to swap with BTEMS. Clayton seconded the motion. So moved.

**Budget Approval:** Tabled to add line item for Fast Squad. Budget Meeting will be held, 01/15/2023 at 7pm at Town Hall.

**Lister's Errors & Omissions:** Chris P. made the motion to approve the Errors and Omissions. Chris W. seconded. So Moved.

**3-Acre Permit Engineering Scope of Work for Business Center Stormwater State Permit:** Jackie suggested using \$146,000.00 Town Garage ARPA money to pay for the permits and when the grants come in, replace the funds. Clayton made a motion to approve the use of ARPA funds and replace them once the grant funding comes in. Scott seconded. So moved.

**Private Road Name Request – VT Shifter Karts Road:** Scott made the motion to approve the Road Name Request. Chris W. seconded. So moved.

**Around the Table:** Scott wished Larry well on his medical issues. Chris P. questioned the upcoming event for upcoming Orange County Court Budget and asked if a representative from Williamstown could attend. Jackie stated that she would be in attendance and Chris W. & Clayton as well.

**Executive Session:** Chris P. made the motion to take a 20 minute recess before entering into an Executive Session to discuss Legal matters at 9:09pm. Selectboard Members entered into Executive Session at 9:29pm and exited at 9:35pm. Chris P. made the motion for Jackie to arrange for Myron Coburn and Lee Safford to schedule a meeting to resolve neighborly issues. Clayton seconded the motion. So moved.

**Adjourn:** Chris P. made the motion to adjourn the meeting at 9:37, Chris W. seconded. So moved.

Respectfully Submitted,

Megan Keys

---

Scott McCarthy

---

Chris Wade

---

Larry Hebert

---

Clayton Woodworth

---

Chris Peloquin