

WILLIAMSTOWN CEMETERY COMMISSION

June 27, 2024 * * Minutes - Draft

Present: Matt Couillard CH, Susan Lyons, Daphne Herwig, Orvil Lasell , Matt Walker, Joe Mangan
Guest:

The Meeting was called to order at 7:05 P.M. at the Town Office.

Minutes: Minutes from May 23, 2024 were reviewed. Motion made by Daphne H to accept as written, 2nd by Susan L. All approved and Motion passed.

Budget Status Report: Budget Status Report dated June 27, 2024 was presented as well as a current Cemetery Project Reserve Fund report.

Warrants: Kirkyard Services LLC – June Mowing contract - \$5,125.00; Kirkyard Services LLC Inv. #1889 - \$1,400.00 – paid from current Budget; plus REM Construction LLC - \$1,200.00 for Village Cemetery road repair – paid out of Cemetery Project Reserve Fund. Total paid out = \$7,725.00

Income: Lamberton Lot \$850.00; Robar burial \$400.00 + 2 grass markers installed \$250.00; LeClair burial \$500.00. Total received = \$2,000.00

New Business:

Matt C. Looking at the Budget Status Report – we show an ending balance of \$4,327.02.

Susan L. Question for Joe about the Turner/Robinson lot in the East Hill Crematory Garden. Which letter did they decide on for the corner posts? Were they installed?

Joe M. I thought that this had been done and paperwork been sent in? I'll check on it.

Susan L. I took a call from Kathy Moran on some concerns in Village. Alan Moran needed a flag and I put one on his grave. The flowers were covering the flag holder. She also mentioned the Sivright/Brockway monument next to his stone. Said that it looked like it was coming off the foundation. Do we take care of this? The last concern was the Riddle stone next to the other two. It needs cleaning.

Matt. W. Offered to take care of the Sivright/Brockway stone.
Discussion followed and decision was that if it slipped again then it would be the responsibility of the family to have it fixed.

Matt C. There is a complaint from Pat Burrell regarding two grass markers on the family lot. Chester and Wayne Burrell. They have been damaged by the mowing and he would like to have them replaced. Pictures were shown and copies given to Joe M.

Joe M. Will check this out and give Pat Burrell a call. Will replace them.

Discussion on the fencing in the Village Cemetery. Damage was done by a branch falling off the Circle Street side along the property of Jeannine Murphy. The tree is on her side of the fence. The broken fencing should be picked up and the branch cut and removed. Also spoke about replacing the fence by Circle St. with black plastic chain fencing. The approximate cost for 160 ft. is \$102.00. No decision was made at this time.

WILLIAMSTOWN CEMETERY COMMISSION
June 27 2024 * * Minutes - Draft Page 2

- Orvil L. We have monies left over - - do we want to clean more stones in the Village?
Also wanted to talk about the cycle of cleaning stones. How often should it be done?
- Matt W. A 10-year cycle period is a good plan.
- Discussion followed. Asked Joe if he would like to do some cleaning.
- Joe M. Yes, I can work it into our schedule for some time next month. There are quite a few grass markers in this cemetery that need to be raised and cleaned. I will charge \$10.00 each.
- Orvil L. Motion to have Joe clean 80 stones starting on the flagpole road and also 80 grass markers to be raised and cleaned. Work to be completed by the end of August.
2nd by Daphne H. - - all approved/motion passed.
A letter will be typed up to notify the Town Treasurer that these funds are to be used from our last years budget.
- Joe M. The lower driveway in the Village Cemetery could still use some material as vehicles are scrapping bottom.
Discussion on getting a quote from REM on this project.
There are a couple of stones in East Hill that are broken and will need to be repaired and one to be replaced. I'll send you some pictures. Quoted \$150.00 each to repair and \$250.00 est. to replace.
- Matt C. Will check with REM, Bobby Molinaro on the lower driveway.
- Susan L. The Lamberton's paid for their lot in the Village Cemetery so the corner posts can be ordered.
- Koe M. I'm getting them from VT Monuments out of Morrisville for \$185.00/4. They are generic gray with sawn sides. Joe's Custom price is a lot more.
- Matt W. I can give the Cemetery Cmsn. a price on grass markers. It's approximately \$100/marker and a minimum charge of \$150.00 for the letters or (\$5.00/letter). Total estimate \$250.00.

Other/Old Business:

- Matt C. Anything else? No - - .
Susan L. I'll make the Motion to adjourn – 2nd by Matt W. All approved.

MEETING ADJOURNED AT 8:00 P.M.

NEXT MEETING: July 25, 2024
