

WILLIAMSTOWN CEMETERY COMMISSION

October 24, 2024 * * Minutes - Draft

Present: Matt Couillard CH, Susan Lyons, Daphne Herwig, Matt Walker, Orvil Lasell
Guest:

The Meeting was called to order at 7:03 P.M. at the Town Office.

Minutes: Minutes from September 26, 2024 were reviewed. Motion made by Daphne H. to accept as written, 2nd by Orvil L. All approved and Motion passed.

Budget Status Report: Budget Status Report dated Oct, 22, 2024 was presented.

Warrants: Kirkyard Services, LLC – Oct. Mowing contract Inv. 2137- \$5,125.00; Kirkyard Inv. #2077- Adjusted – 3 Grass Markers installed (2/C. & D.Robar, 1/Covell) + 2 sets corner posts installed - \$180.00 (Robinson & Lamberton) Kirkyard Services, LLC – Invoice #2099 - \$100.00 – 1 Grass Marker installation (R Robar) + (R. Robar) Burial - \$350.00; Kirkyard Services Inv. #2123 – (S. Bailey) Burial (350.00) + Stones repaired in both East Hill & Village Cemeteries – (To be paid from previous year's budget (\$1,250.00) Total paid out - \$7,355.00.

Income: \$500.00/1 Burial (S. Bailey)

New Business:

Matt C. Looking over the Budget Status Report - - looks o.k.

Susan L. Joe called me at work to say that he wouldn't be able to come to the meeting so he gave me his report over the phone.
He mentioned that the Burrell stones are done and ready to be picked up and at some point next week he will get them installed.
We received his contract for next year via e-mail with the change noted for the added charge of \$50.00 for pick up of corner posts or foot markers. I told him that we would be looking at it to sign.

Orvil L. Made the Motion to accept the contract with Kirkyard Services for another year.
2nd by Daphne H. All approved and the Contract was signed by the Commission.

Matt C. Looking over the proposed budget for 2025-2026 in the amount of \$59,873.20. Are there any changes to be made? None noted. Copy to be given to the Town Manager.

Matt W. Motion to accept the 2025-2026 Budget as written.
2nd by Daphne H. All approved.

Susan L. We had a question from the landowner – Greg Lancey who lives next to the West Hill Cemetery regarding who is responsible for cleaning up the tree branches on the R.O.W. side of the cemetery. Looking at the map and noting the R.O.W., the decision was that it is not our responsibility.

- Susan L. Regarding the Seivwright stone that fell off the base. Discussion followed and it was mentioned that a new foundation might be needed. Decision was to talk with Kathy Moran and family.
I did mention this to Joe when we spoke on the phone earlier. He asked that I send him a picture.
- Susan L. Regarding the check from Virtus that was mailed to Gary Storrs. I tried to call him a couple of times to make sure he received it and no reply and was not able to leave a message either.
- Orvil L. He might be off visiting family.

Other/Old Business:

- Matt C. Picking a date to pick up the flags in the cemeteries after Veteran's Day which is on a Monday this year. Meet on Saturday, Nov. 16th at 9 a.m. in the Village Cemetery.
- Daphne H. I can do West Hill.
Susan L. I'll do East Hill ahead of Saturday. Will ask Joe to wait and close/lock the cemeteries after that Saturday.
- Matt W. Not able to help this time.
- Matt C. Next meeting in November - - the Thursday before Thanksgiving - - Nov. 21st.
Anything else? No - -
- Susan L. I'll make the Motion to adjourn – 2nd by Daphne H. All approved.

MEETING ADJOURNED AT 7:30 P.M.

NEXT MEETING: Nov. 21, 2024

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