

WILLIAMSTOWN CEMETERY COMMISSION

November 21, 2024 * * Minutes - Draft

Present: Matt Couillard CH, Susan Lyons, Daphne Herwig, Orvil Lasell, Matt Walker, Kaira & Joe Mangan

The Meeting was called to order at 7:10 P.M. at the Town Office.

Minutes: Minutes from October 24, 2024 were reviewed. Motion made by Orvil L. to accept as written, 2nd by Matt W. All approved and Motion passed.

Budget Status Report: Budget Status Report dated Nov. 20, 2024 was presented, as well as a current Cemetery Project Reserve Fund report dated Nov. 20, 2024.

Warrants: Kirkyard Services, LLC – Nov. Mowing Contract Inv. 2182- \$5,125.00; Kirkyard Inv. #2176 - (Burial /R. Collins) \$350.00; REM Construction LLC, Inv. #2629 - \$2,350.00 – Village Cemetery driveway job. (Paid from the Cemetery Project Reserve Fund. Total paid out - \$7,825.00.

Income: \$400.00/1 Burial (R. Collins) This was not included in the above Budget Status Report as it was received after the report was printed.

New Business:

Matt C. Looking over the Budget Status Report - - looks o.k.
Joe - Can we get the Cemetery Report.

Joe M. I closed and locked the cemeteries today. There is the one post at the entrance to Village Cemetery that was laying down – so I picked it up. (Discussion on this - - it should be replaced with a longer one next year.) The Pecor marker was installed in the West Hill Cemetery also and on Monday we removed the leaves in West Hill. We did a name change on our business - - it is now Hill House Estates, LLC. Discussion followed - - . This will be effective Jan. 1, 2025.

Susan L. We did receive the new contract with the new name and I noticed that only Kaira's name was on it for a signature. I did add Joe's name also and asked if they would both be okay with signing it that way. Both assured that it was. Kaira is now listed as the owner. I also handed Kaira the paperwork that will be needed for next year. Getting a jump on it.

Orvil L. Since this is a new contract and we all signed the one listed under Kirkyard Services – that one will be voided. We should probably have a motion on the new one.

Matt C We need a Motion to sign the Hill House contract.

Daphen H. I'll make the Motion to sign the Contract for Hill House Estates, LLC for the 2025 year. 2nd by Matt W. All approved and the Motion passed. The contract was passed around and signed. Copy given to Joe & Kaira.

Susan L. Talking about the Sivright stone in the Village Cemetery – it has fallen over. Gave a picture of the stone to Joe.
Discussion followed - - it will need a new foundation - - the base will need to have the old setting compound cleaned off and the stone will have to be cleaned also. Estimated figure to do all this could be between \$1,500 to \$1,700. Names were discussed as to who could do the foundation and re-set the base and the monument. (cont'd on Page 2)

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- Cont'd The stones, or at least the base, would have to be moved out of the way while the new foundation is poured. Will need to talk to the family and see what their thoughts are.
- Susan L. I did talk with David Moran about the stone and what might be involved in fixing it. I'll give him these figures to share with the family.
- Matt C. So if the family is not able to do anything about it – what should we do?
Discussion followed - - we can't leave it laying like that for sure.
We should try and persuade the family to contribute something towards it.

Other/Old Business:

- Matt C. Anything else?
- Susan L. I do want to bring up the fact that we are losing money on Installations. We charge \$125.00 and we pay Joe \$100 to install and \$50.00 if he picks it up.
- Matt C. We should probably at least break even.
- Joe M. I'm trying not to make it a habit to pick up and have them delivered. Joe's Custom dropped off Pecor's stone in West Hill.
Discussion - - how this could be handled. The company usually drops it off in the cemetery in a secure spot. Charges for delivery are most likely to be added to the cost of the stone.
- Matt W. I can offer to go and grab it from Joe's Custom and drop it off in the cemetery.
- Orvil L. Asked Matt W. if he intends to stand for re-election.
His answer was yes.
So you will have to get a petition from Barb G. for the remainder of the 5 year term. I was kinda hoping that you all would tell me that you had found someone else to take my spot.
We all agreed that we liked having Orvil on the Board!
- Matt C. Do we need a meeting in December? All agreed that it was not necessary.
Anything else? No - -
- Susan L. I'll make the Motion to adjourn – 2nd by Matt W. All approved.

MEETING ADJOURNED AT 7:45 P.M.

NEXT MEETING: To be announced.
