

WILLIAMSTOWN SELECTBOARD MEETING MINUTES

MONDAY, FEBRUARY 10, 2025

PUBLIC SAFETY BUILDING

PRESENT: LARRY HEBERT, CLAYTON WOODWORTH, CHRIS WADE, TYLER MITCHELL, AND SCOTT MCCARTHY.

MEETING CALLED TO ORDER AT 7:00 P.M.

SET THE AGENDA: AGENDA SET AS WRITTEN

REVIEW OF OPEN PUBLIC COMMENT:

SELECTBOARD ANNOUNCEMENTS: CHRIS WADE IS NOT RUNNING FOR RE-ELECTION. LARRY HEBERT THANKED CHRIS WADE FOR HIS SERVICE.

PUBLIC ANNOUNCEMENTS: NONE

BTEMS: BTEMS HAS COMPLETED THEIR FIRST FULL YEAR OF SERVICE WITH 603 CALLS (THIS NUMBER DOES NOT INCLUDE BROOKFIELD SECTION OF 189). THIS WAS A 25% INCREASE OVER THE PREVIOUS YEAR. WE WILL SEE A NEW AMBULANCE IN SERVICE BY JUNE. BTEMS WILL CONTINUE WITH THE \$65.00 PER CAPITA FOR WILLIAMSTOWN, WHICH IS \$228,475.00 FOR THE NEXT FISCAL YEAR.

FAST SQUAD: NO REPORT

COMMISSIONS/COMMITTEES/TRUSTEES/OTHER BOARD ANNOUNCEMENTS: NONE

MOTION TO APPROVE WARRANTS: SB1131& SB1132, CLAYTON/SCOTT SO MOVED.

MOTION TO APPROVE PAYROLL WARRANT 1/26/25 & 2/9/25. CLAYTON/SCOTT SO MOVED. TYLER RECUSED HIMSELF AS HE WAS ON THE WARRANT FOR FIRE DEPARTMENT PAYROLL.

MOTION TO APPROVE SELECTBOARD MEETING MINUTES: 1/13/25. CLAYTON/TYLER SO MOVED.

TOWN MANAGER'S REPORT: SEE ATTACHED

TYLER MADE MOTION TO APPROVE \$15,600.00 CONTRACT WITH TED NELSON FROM VERMONT APPRAISAL TO OVERSEE THE REAPPRAISAL OF THE TOWN OF WILLIAMSTOWN.

NEW BUSINESS:

PROTOCOL FOR SELECTBOARD MEETINGS: LARRY REVIEWED THE REASON THAT THERE IS ONLY ONE SELECTBOARD MEETING A MONTH. EXPLAINING THAT THE SELECTBOARD SIGNS THE ACCOUNT PAYABLE WARRANTS ON THE 4TH MONDAY OF THE MONTH. THE TOWN IS RUN UNDER THE TOWN MANAGER FORM OF GOVERNMENT SO THERE IS NO NEED FOR TWO MEETINGS A MONTH.

REVIEW OF TOWN MEETING BUDGET AND ARTICLES ON WARNING: SEE ATTACHED BREAKDOWN FOR HIGHWAY AND GENERAL BUDGET. DISCUSSED REASON

BEHIND THE ARTICLE FOR VOTING TO REMOVE LISTERS AND HIRE A PART-TIME ASSESSOR.

LIQUOR/TOBACCO LICENSE – PUMP AN PANTRY – CLAYTON MADE MOTION TO APPROVE LICQUOR AND TOBACCO LICENSE. TYLER SECOND. SO MOVED.

APPOINT TOWN LIASON TO STATE ETHICS COMMISSION – SCOTT MADE MOTION TO APPOINT JACKIE HIGGINS AS LIASON. CLAYTON SECOND. SO MOVED.

TOWN MANAGER COMPENSAION FOR ADDITIONAL TIME FOR 3 FEMA EVENTS – LARRY EXPLAINED THAT THE TOWN MANAGER HAD PUT IN AN ADDITIONAL 167 HOURS DURING THE 3 FEMA EVENTS AND THAT FEMA HAD REIMBURSED THE TOWN FOR THE HOURS THROUGH THE CAT Z FOR ADMINSTRATIVE COSTS. CHRIS MADE MOTION TO PAY THE TOWN MANAGER \$6906.16 FROM THE CAT Z REIMBURSEMENT FUNDS FOR THE ADDITIONAL HOURS SHE HAD WORKED. CLAYTON SECOND. SO MOVED.

OLD BUSINESS: NONE

AROUND THE TABLE: NONE

EXECUTIVE SESSION – 1 V.S.A. SECTION 313 – IF NEEDED – NOT NEEDED

ADJOURN: TYLER MADE MOTION TO ADJOURN AT 8:06 P.M. CLAYTON SECOND. SO MOVED.

RESPECTFULLY SUBMITTED,

JACQUELINE HIGGINS

LARRY HEBERT

CHRIS WADE

CLAYTON WOODWORTH

SCOTT MCCARTHY

TYLER MITCHELL