

DRAFT

BOARD OF CIVIL AUTHORITY

FEBRUARY 25, 2025

MINUTES

DRAFT

PRESENT: Barbara Graham, Sherry Chase, Heather King, Phil Winters, Will Knight Jr., Orvil Lasell

The meeting was called to order at 6:30 PM by Barbara Graham

ELECT CHAIRPERSON: Barbara Graham explained that Elaine Owen was unable to attend tonight's meeting but had expressed interest in still being the Chairperson. Will Knight, Jr made the motion and seconded by Sherry Chase to nominate Elaine Owen as Chairperson. With there being no other nominations, motion passed by voice vote. Phil Winters made the motion and seconded by Will Knight, Jr to nominate Heather King as Vice-Chair. With there being no other nominations, motion passed by voice vote. The meeting was turned over to Vice-Chair, Heather King.

REVIEW AND APPROVAL OF NEW VOTERS: Phil Winters made the motion and seconded by Will Knight, Jr to approve the 71 new voters added to the checklist since November 5, 2024. Motion passed by voice vote.

REVIEW AND APPROVAL OF OCTOBER 29, 2024 MINUTES:

Orvil Lasell mentioned that his name was spelt wrong in the minutes. With that correction, Orvil Lasell made the motion and seconded by Phil Winters to approve the minutes as written. Motion passed by voice vote.

DETAILS FOR MARCH 4, 2025 TOWN MEETING:

Sherry Chase made the motion and seconded by Will Knight, Jr to approve the ballot clerks, counters, Susan Lyons as Presiding Officer, Orvil Lasell will oversee the ballot box up front and Elaine Owen and Orvil Lasell will deliver absentee ballots if needed, motion passed by voice vote.

OTHER BUSINESS: Barbara Graham mentioned that it will be Williamstown's tabulator that will be used in co-mingling both Williamstown and Northfield's ballots again this year.

ADJOURN: With there being no other business Will Knight, Jr made the motion and seconded by Sherry Chase to adjourn the meeting. Motion passed. Adjourned at 6:50 PM