

WILLIAMSTOWN SELECTBOARD MEETING MINUTES

MONDAY, MARCH 10, 2025

PUBLIC SAFETY BUILDING

PRESENT: LARRY HEBERT, CLAYTON WOODWORTH, COTE GRIGGS, TYLER MITCHELL, AND SCOTT MCCARTHY.

MEETING CALLED TO ORDER AT 7:00 P.M. BY JACKIE HIGGINS

ELECT A CHAIRMAN – SCOTT MADE MOTION TO NOMINATE LARRY HEBERT, CLAYTON SECOND. SO MOVED.

LARRY HEBERT TOOK OVER AS CHAIR.

ELECT A VICE CHAIR – SCOTT NOMINATED CLAYTON WOODWORTH, TYLER SECOND. SO MOVED.

ELECT A CLERK – CLAYTON NOMINATED COTE GRIGGS. TYLER SECOND. SO MOVED.

SET THE AGENDA: AGENDA SET WITH THE ADDITION OF HENRY S. BAKER TRUSTEE APPOINTMENT TO THE APPOINTMENT AGENDA ITEM.

REVIEW OF OPEN PUBLIC COMMENT: TYLER REQUESTED THAT WE SAY THE PLEDGE OF ALLEGIANCE AT THE BEGINNING ON EVERY MEETING. ENTIRE BOARD AGREED. PLEDGE OF ALLEGIANCE WAS RECITED AT THIS TIME.

SELECTBOARD ANNOUNCEMENTS: NONE

PUBLIC ANNOUNCEMENTS: NONE

COMMISSIONS/COMMITTEES/TRUSTEES/EMS REPORTS/OTHER BOARD ANNOUNCEMENTS:

RICH TURNER – PLANNING COMMISSION REQUESTED APPROVAL TO APPLY FOR A \$25,000.00 PLANNING GRANT FOR REWRITING THE TOWN PLAN. THERE IS A 10% MATCH (\$2500.00) THAT THE PLANNING COMMISSION BUDGET HAS FUNDING TO COVER. CLAYTON MADE MOTION TO APPROVE APPLYING FOR THE PLANNING GRANT THROUGH. TYLER SECOND. SO MOVED.

MOTION TO APPROVE WARRANTS: SB22133, SB22134, SB22135 & SB22136, CLAYTON/SCOTT SO MOVED. LARRY OBSTAINED

MOTION TO APPROVE PAYROLL WARRANT 2/23/25 & 3/9/25. SCOTT/CLAYTON SO MOVED. TYLER AND COTE RECUSED THEMSELVES AS THEY ARE ON THE PAYROLL WARRANT FOR FIRE DEPARTMENT & IT PAYROLL.

MOTION TO APPROVE SELECTBOARD MEETING MINUTES: 2/10/25. CLAYTON/SCOTT SO MOVED.

TOWN MANAGER'S REPORT: SEE ATTACHED

TYLER MADE MOTION TO EXTEND PURCHASE AGREEMENT FOR CHRIS DESSAREAU FOR 2 WEEK PERIOD TO APRIL 14, 2025. CLAYTON SECOND.

REORGANIZATIONAL:

SET DATE AND TIME OF SLECTBOARD MEETINGS

CURRENTLY SECOND MONDAY OF THE MONTH AT 7:00 P.M. – PUBLIC SAFETY BUIDLING

SCOTT MADE MOTION. CLAYTON SECOND. SO MOVED.

SET LEGAL POSTING PLACES

INSIDE AND OUTSIDE, TOWN OFFICE, PUMP AND PANTRY, BAR HARBOR BANK

CLAYTON MADE MOTION. TYLER SECOND. SO MOVED.

SET DESIGNATED TOWN NEWSPAPERS AND SOCIAL MEDIA SITE

TIMES ARGUS, TOWN OF WILLIAMSTOWN FACEBOOK PAGE, TOWN WEBSITE

CLAYTON MADE MOTION. TYLER SECOND. SO MOVED.

APPOINTMENTS:

BOARD OF ADJUSTMENT, FLOOD PLAIN - PLANNING COMMISSION/TOWN MANAGER

TYLER MADE MOTION AND CLAYTON SECOND. SO MOVED.

TOWN SEWAGE OFFICE – JACQUELINE HIGGINS

CLAYTON MADE MOTION AND COTE SECOND. SO MOVED.

FIRE WARDEN - JASON BALL

CLAYTON MADE MOTION AND SCOTT SECOND. SO MOVED. TYLER OBSTAINED.

CIVIL DEFENSE REP. – WILLIAM GRAHAM

CLAYTON MADE MOTION AND TYLER SECOND. SO MOVED.

GREEN UP CO-CHAIRS – BARBARA GRAHAM AND JACQUELINE HIGGINS

CLAYTON MADE MOTION AND TYLER SECOND. SO MOVED.

CT VT REGIONAL PLANNING COMMISSION – RICH TURNER

CLAYTON MADE MOTION AND TYLER SECOND. SO MOVED.

FENCE VIEWERS – RICHARD POWELL & ONE VACANT POSITION

CLAYTON MADE MOTION TO APPOINT RICHARD POWELL AND JASMIN COULLIARD. SO MOVED.

CT VT REVOLVING LOAN FUND GOV. BOARD REP – VACANT

CLAYTON MADE MOTION TO APPOINT JACKIE HIGGINS. SCOTT SECOND. SO MOVED.

PLANNING COMMISION – ONE VACANT POSITION – NO APPOINTMENT.

HENRY S. BAKER TRUSTTE – SCOTT MADE MOTION TO APPOINT JASMIN COULLIARD AS TRUSTEE. CLAYTON SECOND. SO MOVE.D

MODERATOR – HEATHER KING REQUESTING A ONE YEAR APPOINTMENT – CLAYTON MADE MOTION. TYLER SECOND. SO MOVED.

NEW BUSINESS:

VERMONT 250TH ANNIVERSARY RESOLUTION - TYLER MADE MOTION TO APPROVE RESOLUTION. CLAYTON SECOND. SO MOVED.

DOLLAR GENERAL LICQUOR AND TOBACCO LICENSE – CLAYTON MADE MOTION TO APPORVE PENDING PAYMEN OF FEE BY DOLLAR GENERAL. TYLER SECOND. SO MOVED.

OLD BUSINESS: NONE

AROUND THE TABLE: COTE THANKED THE TOWN FOLK FOR VOTING FOR HIM FOR SELECTBOARD.

BARBARA GRAHAM THANKED THE TOWN FOR VOTING HER IN AS TOWN CLERK FOR ANOTHER THREE YEARS.

EXECUTIVE SESSION – 1 V.S.A. SECTION 313 – IF NEEDED – LITIGATION

ENTERED EXECUTIVE SESSION AT 7:55 P.M.

EXITED EXECUTIVE SESSION AT 8:05 P.M.

NOT ACTION TAKEN

ADJOURN: CLAYTON MADE MOTION TO ADJOURN AT 8:06 P.M. SCOTT SECOND. SO MOVED.

RESPECTFULLY SUBMITTED,

JACQUELINE HIGGINS

LARRY HEBERT

COTE GRIGGS

CLAYTON WOODWORTH

SCOTT MCCARTHY

TYLER MITCHELL