

## **WILLIAMSTOWN SELECTBOARD MEETING MINUTES**

MONDAY, MAY 12, 2025

CLARK ROAD SITE VISIT 6:00 P.M.

PRESENT: ROB FARREL, LUCKY BOARDMAN, DAVE WILDER, LARRY HEBERT, COTE GRIGGS, TYLER MITCHELL, SCOTT MCCARTHY, CLAYTON WOODWORTH, AND JACKIE HIGGINS

REVIEWED PASSED SITE VISITS AND HEARINGS. LUCKY STATED THAT DUE TO CHAPPELL EASEMENT TO PROPERTY BEHIND HIS THE EASEMENT HE WAS GIVING THE TOWN COULD NOT GO IN THE AGREED LOCATION WITHOUT CHAPPELL'S OKAY. THE NEW LOCATION HE PRESENTED WILL NOT WORK FOR PLOW TRUCK SIZE. LUCKY WILL REACH OUT TO CHAPPELL TO GET WRITTEN PERMISSION. DISCUSSION TO CONTINUE AT HEARING AT 7:00 P.M. AT PUBLIC SAFETY BUILDING.

PUBLIC SAFETY BUILDING

PRESENT: LARRY HEBERT, CLAYTON WOODWORTH, COTE GRIGGS, SCOTT MCCARTHY, AND TYLER MITCHELL.

MEETING CALLED TO ORDER AT 7:00 P.M. BY LARRY HEBERT

SET THE AGENDA: AGENDA SET WRITTEN.

REVIEW OF OPEN PUBLIC COMMENT:

SELECTBOARD ANNOUNCEMENTS: NONE

PUBLIC ANNOUNCEMENTS: NONE

COMMISSIONS/COMMITTEES/TRUSTEES/EMS REPORTS/OTHER BOARD ANNOUNCEMENTS:

RICH TURNER – PLANNING COMMISSION – RECEIVED GRANT FOR TOWN PLAN REVISIONS. CAN HIRE CENTRAL VERMONT REGIONAL PLANNING COMMISSION TO REVISE PER STATE STATUTES FOR RURAL COMMUNITIES.

MOTION TO APPROVE WARRANTS: SB22142, SB22143, SB22144, AND SB22145  
CLAYTON/SCOTT SO MOVED.

MOTION TO APPROVE PAYROLL WARRANT 3/23/25, 4/20/25, & 5/4/25. CLAYTON/SCOTT  
SECOND SO MOVED. COTE AND TYLER ABSTAINED.

MOTION TO APPROVE SELECTBOARD MEETING MINUTES: 4/14/25 WITH TYPO  
CORRECTION. TYLER/CLAYTON SECOND. SO MOVED.

TOWN MANAGER'S REPORT: SEE ATTACHED

COTE MADE MOTION AND CLAYTON SECOND TO GRANT PERMISSION FOR THE  
TOWN MANAGER AND ROAD FOREMAN TO BLOCK OFF TURNOUTS AS NECESSARY TO  
DETERMINE TRASH DUMPING. SO MOVED.

BAPTIST STREET CULVERTS DISCUSSED. 2 CULVERTS HAVE BEEN REPLACED.

SETH MONTGOMERY – DISCUSSED CONCERNS WITH CATCH BASIN ON  
CONSTRUCTION HILL ROAD. ROAD FOREMAN STATED THEY HAVE A VAC TRUCK  
COMING TO CLEAN OUT. LARRY STATED TO CONTACT JIMMY HEBERT FOR AN

ALTERNATIVE CONTRACTOR IF BARRE TOWN'S VAC TRUCK CAN NOT GET TO THE LOCATION WHILE FINAL WORK IS BEING COMPLETED ON CONSTRUCTION HILL ROAD.

NEW BUSINESS:

CLARK ROAD HEARING: CLAYTON WOODWORTH READ THE FOLLOWING PROPOSAL – IF ALL LEGAL DOCUMENTS ARE NOT IN PLACE FOR THE TURN AROUND R.O.W. AS PREVIOUSLY APPROVED BY THE SELECTBOARD, INCLUDING DOCUMENTATION THAT THE TOWN IS NOT RESPONSIBLE FOR ANY SNOWBANK REMOVAL ON AIRPORT ROAD LLC. PROPERTY. CLARK ROAD WILL BE RECLASSIFIED AS A CLASS 4 HIGHWAY AT THE JULY 14<sup>TH</sup>, 2025 SELECTBOARD MEETING. ALL DOCUMENTS MUST BE COMPLETED AND SIGNED AND BROUGHT TO THE TOWN MANAGER'S OFFICE BY JULY 1, 2025. CLAYTON MADE MOTION AND SCOTT SECOND. SO MOVED.

THE PUB LIQOUR LICENSE – TOWN CLERK STATED THAT THE PUB HAD PAID THEIR FEE. SCOTT MADE MOTION AND CLAYTON SECOND. SO MOVED.

TYLER STATE THAT THERE WAS AN ISSUE AT THE PUB WITH THE FIRE DEPT. BEING CALLED AND THAT THE ELECTRICAL PANEL WAS DRYWALLED OVER. SCOTT STATED THAT WAS NOT TRUE A SLIDING DOOR IS IN FRONT OF THE PANEL.

UNLICENSED DOG LIST – SCOTT MADE MOTION AND CLAYTON SECOND THAT THE TOWN CLERK WILL TURN OVER UNLICENSED DOG LIST TO THE TOWN MANAGER ON JUNE 1, 2025. THE TOWN MANGER WILL GIVE TO ACO TO START PROCEEDINGS OF ENFORCING LICENSING AND TICKETING DOG OWNERS IF NECESSARY. SO MOVED.

SAM PLANK ASKED HOW TO PROCEED WITH NEIGHBORS DOGS BEING NUSEINCE. TOWN MANGER EXPLAINED THAT HE WOULD NEED TO SUBMIT A WRITTEN STAT. NT TO THE TOWN AND THEN THE ACO CAN PROCEED UNDER THE ANIMAL CONTROL ORDINANCE ENFORCEMENT.

OLD BUSINESS: NONE

OTHER BUSINESS: NONE

EXECUTIVE SESSION – NOT NEEDED

ADJOURN: SCOTT MADE MOTION TO ADJOURN AT 7:49 P.M. CLAYTON SECOND. SO MOVED.

RESPECTFULLY SUBMITTED,

JACQUELINE HIGGINS

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LARRY HEBERT

COTE GRIGGS

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CLAYTON WOODWORTH

TYLER MITCHELL

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SCOTT MCCARTHY