

## **WILLIAMSTOWN SELECTBOARD MEETING MINUTES**

MONDAY, SEPTEMBER 8, 2025

PUBLIC SAFETY BUILDING

PRESENT: LARRY HEBERT, CLAYTON WOODWORTH, COTE GRIGGS, SCOTT MCCARTHY, AND TYLER MITCHELL.

MEETING CALLED TO ORDER AT 7:00 P.M. BY LARRY HEBERT

SET THE AGENDA: AGENDA SET WRITTEN.

REVIEW OF OPEN PUBLIC COMMENT:

SELECTBOARD ANNOUNCEMENTS: NONE

PUBLIC ANNOUNCEMENTS: NONE

COMMISSIONS/COMMITTEES/TRUSTEES/EMS REPORTS/OTHER BOARD

ANNOUNCEMENTS: RICH UPDATED SELECTBOARD ON STATUS OF THE TOWN PLAN SURVEY BEING MAILED OUT THIS WEEK.

MOTION TO APPROVE WARRANTS: SB22160, SB22161, SB22162, AND SB22163  
CLAYTON/SCOTT SO MOVED. TYLER ABSTAINED FROM SB22161 AS IT PERTAINED TO THE FIRE DEPARTMENT.

MOTION TO APPROVE PAYROLL WARRANT 8/24/25 & 9/7/25, CLAYTON/SCOTT SECOND  
SO MOVED. COTE AND TYLER ABSTAINED AS THEIR NAMES ARE ON PAYROLL  
WARRANT 8/24/25

MOTION TO APPROVE SELECTBOARD MEETING MINUTES: 8/11/25 AS WRITTEN,  
SCOTT/TYLER SECOND. SO MOVED.

TOWN MANAGER'S REPORT: SEE ATTACHED

NEW BUSINESS:

NIKI SABADO AND BRIAN VOGT FROM CVRPC UPDATED THE SELECTBOARD ON  
ACT 181 – LAND USE MAPS. SEE ATTACHED PRESENTATION.

PAVING QUOTES – COGSWELL STREET – ROAD FOREMAN WILL GET UPDATED  
PRICES. TYLER MADE MOTION TO GET SHIM COAT PRICE, REPLACE CULVERT AND  
REPAIR MANHOLES. CLAYTON SECOND. ONCE TOWN MANAGER GETS PRICE SHE  
WILL REACH OUT TO SELECTBOARD.

OLD BUSINESS:

ROAD CONCERNS – GRADING INSPECTION REPORT. LARRY AND CLAYTON  
BOTH INSPECTED GRADING AND BERMS ON SOUTH HILL ROAD. BOTH STATED THAT  
REALLY GOOD JOB WAS DONE ON GRADING AND REMOVING BERMS AND EDGES.  
LARRY NOTED THAT ONE OF THE GRADER OPERATORS HAS RESIGNED AND THE  
OTHER ONE IS RETIRING IN DECEMBER. WE HAVE TWO EMPLOYEES IN TRAINING  
WITH GRADER. ASKING THE TOWNS PEOPLE TO BE PATIENT AS THEY CONTINUE TO  
IMPROVE THEIR GRADER SKILLS.

AROUND THE TABLE: SCOTT STATED THAT ALL THAT WORKED ON THE FALL FESTIVAL  
DID A GREAT JOB.

EXECUTIVE SESSION –

MOTION TO ENTER EXECUTIVE SESSION AT 8:29 P.M.

MOTION TO EXIT EXECUTIVE SESSION AT 8:51 P.M.

TYLER MADE MOTION TO HAVE TOWN MANAGER CONTINUE THE  
NEGOTIATION ON TURN AROUND EASEMENTS. CLAYTON SECOND. SO MOVED.

ADJOURN: SCOTT MADE MOTION TO ADJOURN AT 8:52 P.M. CLAYTON SECOND. SO  
MOVED.

RESPECTFULLY SUBMITTED,

JACQUELINE HIGGINS

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LARRY HEBERT

COTE GRIGGS

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CLAYTON WOODWORTH

TYLER MITCHELL

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SCOTT MCCARTHY