

TOWN OF WILLIAMSTOWN
WILLIAMSTOWN SELECTBOARD MEETING MINUTES
MONDAY, DECEMBER 22, 2025 – TOWN HALL

FINAL

PRESENT: LARRY HEBERT, CLAYTON WOODWORTH, COTE GRIGGS, TYLER MITCHELL

ABSENT: SCOTT MCCARTHY

ALSO PRESENT: JENNIFER ALLARD, BARBARA GRAHAM, RODNEY GRAHAM, DAVID WILDER, WILLIAM GRAHAM

CALL TO ORDER: LARRY HEBERT, CALLED THE MEETING TO ORDER AT 7:03 P.M.

PLEDGE OF ALLEGIANCE

ROAD REHAB BOND DISCUSSION: Larry opened the discussion notating that he clocked the mileage to make sure that the mileage for the individual and combined roads was correct. The following listing of roads are on the list of priorities:

FLINT ROAD – 2.45 MILES	TOWER ROAD – 3.07 MILES	GEORGE ROAD - .50 MILES
MARTIN ROAD - .97 MILES	CHELSEA ROAD – 1.00 MILES	BAPTIST STREET – 3.88 MILES
SOUTH HILL – 2.00 MILES	TOP PRIORITY (7 ROADS): 13.84 MILES	

ADDITIONAL ROADS:

FERNO ROAD - .87 MILES	COLD SPRING – 1.58 MILES	ADDITIONAL MILES: 2.45 MILES (IF MATERIALS ALLOW)
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TOTAL MILEAGE (9 ROADS): 16.29 MILES

Discussion: Multiple concerns with the top priority roads: not enough material to grade, need to build roads back up, width of the road – aren't a full 24 feet wide, which materials would work best for each road in particular, what is recommended for proper materials and maintenance: 24 ft wide, 9 in thick, crushed granite versus crushed ledge and gravel, wear and tear due to traffic.

Roadway Resurfacing Project:

Re: 14 miles of roadway 24' wide by 9' thick of 1 1/4" crushed granite – 49,000 cy at 16.80 pcy

SUBTOTAL:	\$823,200.00
1.5 MONTH GRADER RENTAL:	\$ 20,000.00
2 MONTH ROLLER RENTAL:	\$ 16,000.00
MATERIAL TRUCKING	\$ 80,000.00
CHLORIDE:	\$ 16,000.00
CULVERTS:	\$ 18,000.00
MISC LABOR:	\$ 25,000.00
TOTAL COST:	\$998,200.00

Discussion: Best rate for this project was through Vermont Bond Bank which will cost us 2.9% for 10 years; total cost in interest will be \$140, 215 which equates to roughly \$14,000.00 a year. As it stands at this time it is costing the town roughly \$30,000.00 of the Highway budget each Spring for road repair; this will help to reduce those costs. This amount of spending will need to go on an Australian Ballot at Town Meeting. No decisions made at this time, this topic will be readdressed at the January 12, 2026 Selectboard Meeting.

BUDGET REVIEW: Highway Budget: David Wilder: increases in prices of materials and maintenance ex: salt (\$89.00 ton to \$108.00 ton), due to last two years of floods we've seen an increase of the need for erosion stone which also meant an increase in the price – supply and demand, increase in employee benefits due to changes in staff and their needs. Dave mentioned that some of the vehicles/equipment will need to be replaced while others are being paid off soon; the prices for vehicles/equipment have also increased.

Fire Department: William Graham: increases in some areas since it is no longer being shared with the Ambulance; most line items stayed the same, there was an increase in clothing/protective gear – costs just under \$5K to outfit one firefighter. This year they are working with Barre Town on a Dry Hydrant project.

General Budget: all employees had a dollar wage increase which is within the annual COLA. It was noted that the line item for the Assist Town Clerk hadn't increased in years. Increase to the technological infrastructure line was made so that we maintain security. The following alterations were made renaming line items to make them more defined, custodial wages was reduced by \$1000.00 to go towards increase in the Asst Town Clerk salary line to accommodate for the wage increase. There was a typo in the Child Care Contributions under Animal Control which reduced the line item by \$400.00; this difference was put towards the printing of the Town Report. PSB Wages Custodial line reduced by \$780.00 and was also put towards the Town Report Printing. Overall, the budget balance is still the same at \$1,833,295.07.

AUDIT REVIEW: Jennifer received the audit report from this year's audit, under the circumstances it was thought that a meeting be set up so that the Auditor could review the report and answer any questions that we had. It was discussed that the meeting be set up tentatively for Monday, January 19, 2026 at 7:00 p.m.

Cote made a motion at 9:20 p.m. that a 5-minute recess be taken and then go into Executive Session; Tyler seconded; so, moved.

EXECUTIVE SESSION – 1 V.S.A. SECTION 313 – PERSONNEL ISSUE

Clayton made a motion to enter executive session for a personnel issue at 9:25 p.m. Tyler seconded; so, moved

Cote made a motion to mail Rama Schneider a letter rescinding his appointment on the Williamstown Planning Commission. Clayton seconded; so, moved.

ADJOURN: Tyler made the motion to adjourn the meeting at 9:54 p.m., Clayton seconded the motion; so, moved.

Respectfully Submitted,

May Edson

LARRY HEBERT

COTE GRIGGS

TYLER MITCHELL

SCOTT MCCARTHY

CLAYTON WOODWORTH