

**BOARD OF CIVIL AUTHORITY**

**FEBRUARY 24, 2026**

**MINUTES**

**PRESENT:** Elaine Owen, Barbara Graham, Heather King, Phil Winters, Susan Lyons, Will Knight Jr., Justin Ducey, Sherry Chase

The meeting was called to order at 6:35 PM by Elaine Owen

**ELECT CHAIRPERSON:** Phil Winters made the motion and was seconded by Will Knight Jr. to nominate Elaine Owen as Chairperson. With there being no other nominations, motion passed by voice vote. Elaine Owen made the motion and was seconded by Sherry Chase to nominate Heather King as Vice-Chair. With there being no other nominations, motion passed by voice vote.

**REVIEW AND APPROVAL OF NEW VOTERS:** Heather King made the motion and seconded by Susan Lyons to approve the 132 new voters added to the checklist since March 4, 2025 with some minor corrections, motion passed by voice vote.

**REVIEW AND APPROVAL OF JUNE 4, 2025 MINUTES:**

Susan Lyons made the motion and was seconded by Will Knight Jr. to approve the minutes as written. Motion passed by voice vote.

**DETAILS FOR MARCH 3, 2026 TOWN MEETING:**

Phil Winters made the motion and seconded by Sherry Chase to approve the ballot clerks, Susan Lyons made the motion and seconded by Heather King to approve Barbara Graham as Presiding Officer, Susan Lyons made the motion and seconded by Heather King to approve the counters, Elaine Owen made the motion and seconded by Heather King to have Orvil Lasell oversee the ballot box up front, Elaine Owen and Susan Lyons will deliver absentee ballots if needed, all above motions passed by voice vote.

**OTHER BUSINESS:** There was no other business.

**ADJOURN:** With there being no other business, Will Knight Jr made the motion and seconded by Justin Ducey to adjourn the meeting. Motion passed. Adjourned at 7:00 PM