

**WILLIAMSTOWN PLANNING COMMISSION MEETING**  
**MEETING HELD ON: March 11, 2026**  
**Minutes - - (DRAFT COPY)**

PRESENT: Rich Turner, CH, David Traczyk, Horace Duke, Susan Lyons  
Guests:

The Meeting was called to order at 7:00 p.m. at the Town Office.

Rich. T. Any adjustments to the Agenda? None noted.

Dave T. Move to accept the Minutes from Feb. 11, 2026. 2<sup>nd</sup> by Hoace D. All approved.

**New Business:**

Susan L. You mentioned the six towns that will be taking part in the Municipal Climate Planning Pilot Program - - can you give those to me again.

Rich T. They are - -Williamstown, Wallingford, Lyndon, Rutland, Bristol and Essex Jct. I will be getting in touch with the CVRPC to go over what we will be doing on this. Will go over this more later on. The Town Plan Goals and Tasks - - we have the updated chart and can work through it together. The Proposed 2026 Vision Statement – the options listed there - - we need to choose between Option A or Option B. Have folks had a chance to look these over and decide which one we would prefer? They kinda say the same thing - - the first one is a little more standard. I'm fine with that one - - or whatever others think. All in agreement on Option A.

Rich T. Looking over the updated Williamstown 2016 Town Plan Original Goals and Tasks - - Lory had asked us to go through the listed categories and mark down our thoughts. Check off the ones we want to keep, delete the ones we don't want and mark the Priority ones. We discussed each group and goals together and made the decisions as a group. All were in agreement with the decisions and a copy will be scanned and forwarded to Lory Banbury at CVRPC.

Susan L. I will take care of this.

Rich T. Next on the agenda - - Municipal Climate Planning Pilot Program. I will go thru the recording in the next couple of days or on the weekend and will try and send out something prior to our next meeting. After I go thru it I will probably sit down with CVRPC and go thru some of the thoughts that they have. It looked like they had some pretty good information shared by the six towns that will be involved. I wasn't able to be at the February meeting. There might be another meeting in April and I will keep you informed.

Susan L. So, we will need to pick a date for an Outreach Meeting. I think that we will o.k. with a date towards the end of April and we will need to secure a place also. We talked about renting the Masonic Lodge. When we decide on a date I can certainly reach out to Kathy Moran who is in the Eastern Star and she will let me know who to talk to from the Masons.

Rich T. Do you know if they allow this on a weekend?

Susan L. We had an event there on a weekend as had other folks. Will have to check with their schedule.

Rich. T. That would be good as we would need it on a Saturday.

Discussion Thoughts on food? As there is a kitchen – should we prepare food? Just stick with pizza, drinks, dessert? Let's keep it simple - - just do pizza and drinks.

Picked a date - - Saturday, April 25<sup>th</sup> as a starting point. Time? Discussed either 1:00 or 3:00. We chose 3:00. Should also check a couple of places to see what the prices would be for pizza. Do both plain cheese and pepperoni. The Pub in town - - if they do pizza and maybe Dominoes. Question on how many to plan for. Spoke about between 40-50? We had about 80 people respond to the survey.

Susan L. I will check with the Pub and Dominoes for pricing on pizza and also with Dollar General for pricing on plates, napkins and drinks. Keep it local if possible.

The school does have a newsletter that we might put something in once we get a little closer – to let folks know what is going on. Not sure when it goes out – I can check on this.

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Rich T. I will meet with Eli and Lory from CVRPC to see what they will be providing as far as presentation, brochures, any flyers, etc. Just trying to think about how many pieces that they might want to bring - - 30-40, 4-50? Hard to estimate.

Rich T. Spoke on CVRPC updates. We are still waiting for the new flood maps. Want to mention that there is a new Interim person, Fred Kenney (sp) in Economic Development. They have some Act 205 things going on. The big thing at the meeting was the Moretown Town Plan. It was approved at their Selectboard and then the Regional Planning Cmsn had a couple of last minute recommendations. They got thru the three Motions – and it was approved last night by the CVRPC. I would like to look thru it and if there are any highlights that might be of interest to us, I will send them out. I can send the Plan out if anyone would like to take a look at it. Moretown did not have a Municipal Planning Grant so they have been doing it out of their pocket, getting it done over the last two years.

Dave T. I would be interested in looking over their Storm Water or Flood Control plan.

Rich T. The RPC made some recommendations regarding their Storm Water plan. That would be a good thing to look at.

Rich T. Any other business? Anything new?

Susan L. I just want to bring it to everyone’s attention that we did receive our first Requisition check for our Town Plan Grant.

Rich T. Any other questions or comments? None - - -

Dave T. I will make the Motion to adjourn. 2<sup>nd</sup> by Horace D.

Meeting Adjourned at 8:30 p.m. Next Meeting - - April 8, 2026

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