

WILLIAMSTOWN CEMETERY COMMISSION

April 23, 2026 * * Minutes - Draft

Present: Matt Couillard CH, Susan Lyons, Daphne Herwig, Matt Walker, Joe Mangan
Guest:

The Meeting was called to order at 7:00 P.M. at the Town Office.

Minutes: Minutes from March 26, 2026 were reviewed. Motion made by Daphne H. to accept as written, 2nd by Matt W. Approved.

Budget Status Report Dated: April 22, 2026 – was presented and reviewed.

Warrants: Hill House Estates, LLC – Inv #2614 (\$5,125.00) April Contracted Services

Income: None

NEW BUSINESS:

Matt C. Has everyone had a chance to review the minutes? Any comments? None made – Motion to accept by Daphne and 2nd by Matt W. Minutes were signed by all present.

Susan L. Just wanted to comment on the extra Budget Status Report – Jennifer ran one dated April 22nd so it would reflect the payment made to Joe for the April contracted services.

Matt C. Any business?

Daphne H. Can we set a date for setting out the flags?
Discussion followed - - May 16th is the Saturday before Memorial Day Weekend.

Matt W. We could do what we did last year - - we can each take a bundle and do a cemetery. I can do East Hill again and help do the Village if needed.

Susan L. I can do Village - - my husband said that he would help. I will need help putting up the big flag. We are using the new flags for the Village Cemetery and everyone can stop in and pick up flags for the other cemeteries. I'll look back to see how many are needed for each cemetery. Would like to use up the flags with the smaller staff also.

Daphne H. I can do West Hill. I had some left over from last year. The ones with the smaller staff come out too easily if its windy.

Matt C. I can help with Village also. We should try and have them out by May 16th.

Susan L. Asked Joe when he was planning on opening up the gates.

Joe M. Next week at some point. Hopefully toward the beginning of the week. Should have things cleaned up by then.

Susan L. Have you been to any of the cemeteries?

Joe M. I just went to the Village Cemetery today. There are about 25 stones that need to be straightened. Some are on a single "beam" – with 6 or 7 on a single row. I took several pictures and I can send them to you. There are two like that and then just a bunch of individual ones. I didn't make it up to West Hill.

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- Susan L. I did mainly because I had someone come into the office – Mr. Chuck Page, and he is interested in purchasing a 5x5 lot in the new section. He has family that are buried in the old section by the stone wall. I wanted to see where they were located - - they are the red granite stones towards the far end of the row. There is also some large hanging branches here also that need to be taken down. Other than that West Hill looks good, no stones damaged.
I also went to East Hill because of the tornado that hit town last Thursday night. I wanted to see if there was any damage done. There are some limbs down and towards the far end where it is wet – there are some trees leaning over that will need to be cut down. Other than that no damage – but there is still the woodchuck hole that has a grass marker that is sinking in and needs to be raised.
The other question is whether or not we need to check into having more woodchucks trapped again in both Village and East Hill. I can reach out and get a price from Peter.
- Joe M. Agreed – there are more new holes in Village – up towards the driveway on the shed side.
- Matt C. Do we have enough money in this budget?
- Susan L. I can look and see what we paid last year and we can table this until next month. We have a bunch of burials coming up that Joe is aware of. Asked Joe if he had heard anything from Hooker's?
- Joe M. I thought that they had a couple but I haven't seen anything yet.
- Susan L. Did you get anything for Hebert? Hugette? From Hookers.
- Joe M. No.
- Susan L. For some reason I had that one marked on the calendar for May 23rd. And Mr. Quintin came in the office the other day and wants to have his son Thomas buried, also on the 23rd. I gave him your phone number and told him to confirm with you. He was also inquiring if you had put his grass marker in last fall. Did you? We also have his 4 corner posts up in the shed as they came in later, so those will need to be installed. I never got a Work Order on it the grass marker install – or an invoice.
- Joe M. Yes, I did install that - - I helped him unload it. I'll check with Kaira on it for the billing. I don't usually schedule burials on the week before Memorial Day as we are busy getting all the cemeteries cleaned up and mowed. (Gave him Gerald Quintin's phone number) Do you have Mr. Page's phone number too?
- Susan L. Not with me but I will send it to you tomorrow.
- Susan L. I did get ahold of Mike MacAskill and asked him to give us a quotes separately on both the upper and lower fence as well as checking out the posts in the lower field to see if they were still good to use. Should have the figures available for the next meeting.
- Joe M. Do you guys want me to do any stone repairs in the Village? I can do 25 stones for \$1,325.00.
- Discussion followed - - there is money left in the budget for Stone replacement/repair - \$2,000. And \$2,000 left in the Maintenance budget.
- Susan L. I'll make a Motion to have Joe repair the 25 stones in the Village Cemetery for \$1,325.00. 2nd by Matt W. All agreed and motion was approved.

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- Susan L. We still have \$2,000 left in this budget - - do we want to think about having more stones cleaned? I can check prices with Dirty Rock. Tabled until next meeting.
- Matt C. Did we have any cleaning done last year?
Discussion No - it's been a couple of years. Joe raised some grass markers a couple of years ago now. We talked about cleaning more but didn't wind up doing any. It would be nice to get some more done. We are in the lower section now. The part below the Flagpole road.
- Daphne H. Commented on the Brookfield Cemetery – stones are very hard to read. Flags are left out all winter.
- Joe M. I do the flags and leave them out as it is easier to replace them that way. Don't think they have much of a budget for cleaning or repairs.
- Matt W. I don't think that I'm going to be advertising to clean stones this year. Busy with family.
Joe M. I can do some cleaning - \$10.00 per stone. I could do 100. We usually do them on rainy days to fill in. Watching the gas prices also.
- Matt C. Do we have any conclusion on the stone for Kathy Moran's family?
- Susan L. Yes – JM Granite did the job for them. Jonathan and Maurice - - they did a nice job.
- Matt W. They bought out Dennis Beaudin's business. Jonathan had stopped by our business and gave us some of their business cards and thanked us for the business we sent them. (Dennis is supposed to be mentoring them for a little while.)
- Susan L. Henri Dessereau is supposed to be lettering dates for the Hebert family. I'm still waiting for his Liability Insurance papers to come in as well as the Release & Hold Harmless form. I did tell him that the cemetery wasn't opened up yet.
Discussion Because of his age and the problem with a wrong stone being lettered last year - - we might want to find someone else to recommend doing lettering. He does a lot of work in the Hope Cemetery with help from his niece. (?)
Dan Grenier from Washington does a nice job. He is on Firehouse Lane and the phone number is (802) 793-4562. Should reach out to him to see if he would be interested in helping us out if needed.
I think that Jonathan mentioned that they were interested in doing this also.
- Matt C. Any other business? None.
- Matt W. I'll make a Motion to adjourn. 2nd by Daphne H. - - All agreed.

Meeting adjourned at 7:30 P.M.

Next Meeting: May 28, 2026
