

WILLIAMSTOWN CEMETERY COMMISSION

August 27, 2026 * * Minutes - Draft

Present: Matt Couillard CH, Susan Lyons, Daphne Herwig, Matt Walker, Joe Mangan
Guest:

The Meeting was called to order at 7:03 P.M. at the Town Office.

Minutes: Minutes from July 23, 2026 were reviewed. Motion made by Matt W. to accept as written, 2nd by Daphne H. All approved.

Budget Status Report Dated: Current Year dated August 18, 2026 – was presented and Previous Year Budget Status Report dated August 24, 2026 for review.

Warrants: Hill House Estates, LLC – Inv #2755 (\$250.00) East Hill Sinkhole Repair; Hill House Estates, LLC – Inv #272769 (\$5,125.00) August Contracted Services; Centec Cast Metal Products (\$339.01) Bronze markers. Total Paid Out \$5,714.01

Income: None

NEW BUSINESS:

Matt C. Has everyone had a chance to review the minutes? Any comments? Anything to add?

Susan L. There are two Budget Status Reports included – one for the current Budget and it does include Joe's August Mowing Contract. The Previous Year's shows the total lot sales, and I use that figure to do an invoice to send that money to the Trustee of Public Funds. When we were figuring out the deposit for Mike MacAskill we didn't figure in the Trustee money and a few others, so we were going to be over our last year's budget by \$886.29. After talking with Jennifer, I was able to adjust this amount by transferring it from the Maintenance and Fence Repair budget for this current year to pay it back to last year's budget. This allowed our last year's budget to have a zero balance. We also received the money from The Trustee of Public Funds on July 23rd. The quote to replace the fence was \$21,255.73 and the amount that we actually received was \$17,075.00 leaving us a difference of \$4,180.73 to pay. We do have the money in the Cemetery Project Reserve Fund that we can use as well as money in our current budget.

Matt C. We might want to use the money from the Reserve Fund.
Asked for Joe's report.

Joe M. Again – it's been pretty quiet; there is not much going on in the cemeteries. I did talk to my guys about the grass on the stones and had them clean off the stones in the Village Cemetery. There is a stone down in the Village Cemetery off the Flagpole Rd and up to the left. Also, a stone in the East Hill Cemetery that fell over and is broken. I measured the Winter's lot in the East Hill Cemetery and it is a 10 x 20W lot. Lenny McCarthy wanted a spot for his wife Molly and himself. Two slants there now. The burials are on the back side of the stones. Plenty of room for more – 40" is what we need for a full grave. Cremations only for the McCarthy's.

Susan L. I was in East Hill recently and was looking for the "pauper's grave. It is down in the newer section and close to a tree. I couldn't find it because it is so overgrown. (Cronin is the name on the grass marker.) Joe - Can this be weed wacked down in that lower corner so that grave can be kept open? We could wait until fall to find it.

Joe M. Yes – we could. I think that there was a stake there at one time – it has been removed. Was he a veteran? We could put a flag there.

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- Daphne H. No, I don't believe that he was. He was a little slow and worked as a laborer on different farms. Not sure who paid for his burial?
I think Adam Boyce might have found this information and it might be in the cemetery history that he did. I could try and get ahold of him.
- Susan L. I sent Mike MacAskill a message the beginning of the week to see where he is on getting started on the fence project. He was supposed to be starting the middle of August but he is currently 3 weeks behind because of weather so he is giving us a start date of around Sept. 20th and hopes to be done by Oct. I told him that I would order the material to be delivered the week of Sept. 14th. He is supposed to be removing the old fencing material before the 20th. I didn't want the new material to be in the way so I'll keep an eye on it.
- Susan L. Asked Matt W. if he had been able to pick up the corner posts and he had and will drop them off at the cemetery tomorrow – up by the shed. These are the ones for Brenda Barr's lot. (Need to send Joe the lot info – she is over by Terry Knight's lot.)
- Joe - - Chuck Page stopped in the office this morning and dropped off his wife's cremation certificate but he hasn't purchased a lot yet. He is interested in one in the West Hill Cemetery – a 5 x 5 lot. I will send you his phone number and info that I have. He has your number and will be giving you a call.
- Matt W. The Lamberton stone – columbarium – is missing the doors. The doors have been in my shop for about 4 years – they still need to be etched. I can't get ahold of them – the phone number I have isn't working. Should I just put the doors in? The columbarium is on the lot in the Village Cemetery. (Susan - - I can look and see what I have for phone numbers and let you know.)
- Susan L. I asked Jennifer if we could do a separate line item on the money that we are getting from the Trustee's for the fencing projects - - I was thinking that it would be easier to keep track of. All agreed. So, I will talk to Jennifer about it again.
- Joe M. It's been pretty dry lately so I told the guys to go easy especially on the bank in the Village Cemetery – just weedwack that area. We will mow all the cemeteries and clean them up for the fall.
- Susan L. The next meeting is supposed to be Sept. 24th but I will be out of town. Could we change it to the week after? Oct. 1st? All agreed. I will remind everyone 😊. Asked Joe to let us know about the two stones he mentioned and what he thinks might need to be done. Price quote.
- Joe M. Just looking at the one in Village it looks like it might not be repairable. Also, the one in East Hill. Might need to do replacement stones.
- Matt W. Has the tree that Rich Turner planted been removed from the East Hill Cemetery yet?
- Susan L. No not yet – he spoke to me about it at the last Planning meeting and is waiting until Fall to re-plant it. He hasn't forgotten.

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Matt C. Any other business? None. Do I have a Motion?

Daphne H. I'll make a Motion to adjourn. 2nd by Matt W. All agreed.

Meeting adjourned at 7:25 P.M.

Next Meeting: October 1, 2026
